

Silent Passenger Logbook User Guide

Downloading Silent Passenger Logbook

Requirements:

- Android version 5.0+ (2015 and later)
- Screen Size: 8.0"
- Cellular Enabled
- Bluetooth Enabled
- 1) Go to the Google Playstore
- 2) Click the search bar
- 3) Search "SP Logbook"
- 4) Click install.
- 5) Once downloaded you can find the application on your home screen or open App-launcher to find SP Logbook

Logging in to SP Logbook

- 1) Open the SP Logbook application
- 2) You will first be presented the option to enter your DOT Number



- 3) Click Add and Continue
- 4) The driver will then be prompted to log in using their unique 4 digit driver pin

Vehicle Tracking Solutions

| | SECURE LOGIN | |
|----------------------------|---|-------|
| | Motor Carrier: Technicians Passcode | \$ |
| 45 15 40 20 35 30 25 | | Login |
| | | |

- 5) Click Login
- 6) The Application will being searching for devices.
 - a. If only one device is found the tablet will automatically be paired to the device
 - b. If multiple devices are found, the driver will choose the correct vehicle they are driving
 - c. If no devices are found, the driver will have the option to continue without being paired to a device or search again.
 - i. If the driver continues without connecting to a device they will not be in compliance with FMCSA regulations.

Silent Passenger Logbook Status Page:

Silent Passenger Logbook Status page allows the drivers an overview of their current duty status along with how many Currently Remaining hours before the driver needs to take the necessary rest shift(s) or be violation.

- On the left side of the screen the drivers are provided with Currently Remaining time before the required rest breaks outlined by the Federal Motor Carrier Safety Administration.
- On the right side of the Status Page the drivers current Duty Status is shown in Blue.



• On the Grey bar the driver can see the time when the last Duty Status was change. While also being provided what vehicle the driver is driving.

| uiery | | PATRICK QUIERY | 🖹 GENERATE REPORT |
|--------|---|--|--|
| | 🖍 GRAPH | 😑 LOGS | VERIFY |
| :18 PM | | | Vehicle - Not selected 💠 |
| aining | | | |
| 8:00 | of 8 hours | | |
| 11:00 | of 11 hours | ON | OFF |
| 14:00 | of 14 hours | | |
| 70:00 | of 70 hours | | |
| | | SB | D |
| | 118 PM aining 8:00 11:00 14:00 70:00 | Wiery 18 PM aining 8:00 of 8 hours 11:00 of 11 hours 14:00 of 14 hours 70:00 of 70 hours | utery C patrick QUIERY Image: Constraint of the second |

Silent Passenger Daily Vehicle Inspection Report:

Silent Passenger Daily Vehicle Inspection Report provides the driver to identify any issues with the vehicle. The driver can report for Pre & Post trip. If the driver was to report any issues with the vehicle it will create a Vehicle Service Job in Silent Passenger and indicate in the driver log that there were issues with the vehicle and outline those issues.

| \leftarrow Vehicle Info | SUBMIT DVIR |
|--|-------------------|
| Truck Patricks Corolla2 C Rescan Trailer(s) | Shipping Doc #(s) |
| Inspection Type: Pre-Trip Post-Trip | |
| Truck was inspected and Found no issues Found following issues | |
| Remarks | |
| | |
| | |
| | |
| Condition of the above vehicle is satisfactory | |
| S Driver's Signature | |

• A list of the items on the vehicle that are to be checked by the driver can be configured on Silent Passenger. This list will allow the Company set the guidelines for the items that the drivers will review for their particular vehicles.

| in | g Solutions | | 0 | VEHICIE TRACKING SOLUTIONS |
|----|---------------------------------|------------------------------------|-------------------|--|
| | ← Vehicle Info | | SUBMIT DVIR | |
| | Truck Patricks Corolla2 | Rescan Trailer(s) | Shipping Doc #(s) | |
| | Inspection Type: | -Trip | | - |
| | Truck was inspected and O Found | no issues 🧕 Found following issues | | |
| | Air Compressor | Air Lines | Battery | |
| | Belts and Hoses | Body | Brake Accessories | |
| | Brakes, Parking | Brakes, Service | Clutch | |
| | Coupling Devices | Defroster/Heater | Drive Line | |
| | Engine | Exhaust | Fifth Wheel | |
| | Fluid Levels | Frame and Assembly | Front Axle | |
| | Fuel Tanks | Hom | Lights | |
| | Mirrors | Muffler | Oil Pressure | |
| | Radiator | Rear End | Reflectors | |
| | Safety Equipment | Starter | Steering | |
| | | | | |

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• When issues are identified there is a 15 day period in which the identified items need to be resolved. When resolved the mechanic or the driver can provide their signature to mark the item(s)

Silent Passenger Logbook Graph

The Silent Passenger Logbook Graph provides the driver to see the graph of the time spent between the duty statuses.

- The arrows on the right side above the graph provide the driver to change pages
- The "Pick Date" option will allow the driver to easily change the date to the past to view any historical graphs.
- The Times and Dates that are on the Grey bar identify On-Duty & Drive time for the day and help the driver identify the cycle reset.





Silent Passenger Logs

Silent Passenger Logs is where drivers can see their daily logs and all their duty status changes. There are also able to make edits to their logs. When edits are made, the data is sent to Silent Passenger for office approval.

| <u>A</u> | This tracking device is not in motor carrier inventory (1 more) | | | | | | | | | |
|----------------|---|----------------|----------------|-----------------|---------------|----------------|--------------|-----------------|---------------|------|
| Patri | Patrick | | | | | | | GENERATE REPORT | | |
| 🕓 status 🗸 | | ~ | 🕶 graph | | | Ê LOGS | | VERIFY | | |
| On Duty Summ | ary | | | | | | | Last Reset: Ma | arch 14, 06:5 | 57 A |
| Mar 8 24:00 | Mar 9 24:00 | Mar 10 9:12 | Mar 11 0:00 | ма 0: | r 12 00 | Mar 13 0:00 | Mar 14 Reset | Mar 15 0:00 | Since Resi | ət |
| PICK DATE | | | | 03/10 Fri |)/2017 day | | | | < | > |
| Status | Time | Location | | | Mileage | Eng Hrs | Origin | | | |
| 👸 Off Duty | 08:38 PM | Selden, NY | | | 408 | 14.2 | Driver | Patrick | | |
| 🗭 On Duty | 07:35 PM | Selden, NY | | | 408 | 14.2 | Auto | Patrick | | |
| Power Down | 07:29 PM | Selden, NY | | | 408 | 14.2 | Auto | Patrick | | |
| Driving | 07:05 PM | Commack, NY | | | 392 | 13.8 | Auto | Patrick | | |
| CH Power Up | 07:04 PM | Commack, NY | | | 392 | 13.8 | Auto | Patrick | | |
| 🔂 Login | 07:04 PM | Commack, NY | | | 0 | 0 | Driver | Patrick | | |
| | | | | | | | | | | |

Silent Passenger Inspection Mode

Silent Passenger Logbook offers the ability for an inspection mode, for vehicles roadside inspections. Silent Passenger Inspection mode is secured inspection to only provide the inspection officer with the last 7 days plus todays current data.

- 1) Log in to Silent Passenger Logbook
- 2) Provide your 4 digit driver PIN
- 3) At the Dashboard you will see a "Generate Report" button.

| A | Vehicle has | not been selected (4 more) | 8 |
|---------------------------------|-----------------|----------------------------|--------------------------|
| Dashboard | | | PATRICK EGENERATE REPORT |
| 🕓 status | 🖍 GRAPH | Ê LOGS | VERIFY |
| Status: Off Duty since 08:14 AM | | | Vehicle - Not selected 💠 |
| Currently Remaining | | | |
| Rested 0 | 00 of 8 hours | A | |
| Drive 0 | :00 of 11 hours | ▲ ON | OFF |
| Shift 0 | :00 of 14 hours | A | |
| Cycle 0 | :00 of 70 hours | A | |
| | | SB | D |
| | | | |

4) Click "Generate Report" you will then be provided with 3 options



- a. <u>Inspection Mode-</u> this will lock down the tablet to provide the last 7 days plus todays current data, for the roadside inspection.
- b. <u>Send Via Email-</u> This allows you to enter an email address to send the last 7 days plus todays current data via email
- c. <u>Submit Via Internet-</u> This will upload the last 7 days plus todays current data to the Federal Motor Carrier Safety Association
- 5) Click Inspection Mode

| Vehicle has not been selected (4 more) | | | | | | | |
|--|-----------------|--------|---------|---------------------|---|--|--|
| Dashboard | | ± | PATRICK | Inspection Mode | | | |
| () status | 🖍 graph | E LOGS | | Send via Email | | | |
| Status: Off Duty since 08:14 AM | | | | Submit via internet | • | | |
| Currently Remaining | | | | | | | |
| Rested 0 | :00 of 8 hours | | | | | | |
| Drive 0 | :00 of 11 hours | | | OFF | | | |
| Shift 0 | :00 of 14 hours | | | | | | |
| Cycle 0 | :00 of 70 hours | | | | | | |
| | | SB | | D | | | |
| | | | | | | | |
| | | | | | | | |

Inside Inspection Mode the driver will be able to provide the device at this point to the officer.

- a. The officer will be able to send via email to email the last 7 days + todays data to himself for further review.
- b. They can use the arrows to go back and forth between days or pick a date to review the data.

| ← Inspection | n Mode | | | | | | | Send via B | Email |
|--|--------------------|------------------|----------------|-----------------|------------|------------------|--------------|------------------------|----------------------------------|
| PICK DATE | | | 02/24 Fri | /2017 day | | | | < | > |
| OFF SB D ON MIDNIGHT 1AM 2AM 3AM | 4AM 5AM 6AM 7AM | 8 AM 9 AM 10 AM | 11 AM NO | ON 1PM 2PM | 3 PM | 4PM 5PM | 6 PM 7 PM | 8 PM 9 PM 10 PM 11 PM | 06:23 00:00 06:19 11:17 |
| Record Date | US DOT # | Driver License # | Driver Li | cense State | | ELD ID | | Trailer ID | |
| 02/24/2017 | 1234567890 | 460286048 | NY | | | SPLB01 | | | |
| Time Zone | Driver Name | Co-Driver Name | ELD Ma | nufacturer | | Shipping | ID | Diagnostic Indicators | |
| EST | | | Vehicle LLC | Tracking Soluti | ons | | | No | |
| 24 Period Starting Time | Driver ID | Co-Driver ID | Truck Tr | actor ID | | Unidentifi | ed Driver | Malfunction Indicators | |
| 11:23 | 24309 | | 96840 | | | No | | No | |
| Carrier | Start End Odometer | Miles Today | Truck Tr | actor VIN | | Exempt D | river Status | Start End Engine Hours | |
| Technicians | 16-32 | 16 | | | | | | 0.4-1.1 | |
| Current Location | | File Comment | | | | Print/Disp | olay Date | | |
| | | | | | | 03/01/20 | 17 | | |
| Time Loca | ation | Odo | meter | Eng Hrs | Eve Sta | ent Type/ tus | Origin | | |
| 06:23 AM | Selden, NY | | 0 | 0 | | Login | Drive | r | |

- 7) To exit Inspection Mode, click the back arrow on the top left corner.
 - a. You will be requested to put in your 4 digit driver pin

