Silent Passenger Logbook User Guide

Downloading Silent Passenger Logbook

Requirements:
- Android version 5.0+ (2015 and later)
- Screen Size: 8.0”
- Cellular Enabled
- Bluetooth Enabled

1) Go to the Google Playstore
2) Click the search bar
3) Search “SP Logbook”
4) Click install.
5) Once downloaded you can find the application on your home screen or open App-launcher to find SP Logbook

Logging in to SP Logbook

1) Open the SP Logbook application
2) You will first be presented the option to enter your DOT Number
3) Click Add and Continue
4) The driver will then be prompted to log in using their unique 4 digit driver pin
5) Click Login

6) The Application will be searching for devices.
   a. If only one device is found, the tablet will automatically be paired to the device.
   b. If multiple devices are found, the driver will choose the correct vehicle they are driving.
   c. If no devices are found, the driver will have the option to continue without being paired to a device or search again.
      i. If the driver continues without connecting to a device, they will not be in compliance with FMCSA regulations.

Silent Passenger Logbook Status Page:

Silent Passenger Logbook Status page allows the drivers an overview of their current duty status along with how many Currently Remaining hours before the driver needs to take the necessary rest shift(s) or be violation.

- On the left side of the screen, the drivers are provided with Currently Remaining time before the required rest breaks outlined by the Federal Motor Carrier Safety Administration.
- On the right side of the Status Page, the drivers' current Duty Status is shown in Blue.
Vehicle Tracking Solutions

- On the Grey bar the driver can see the time when the last Duty Status was changed. While also being provided what vehicle the driver is driving.

Silent Passenger Daily Vehicle Inspection Report:

Silent Passenger Daily Vehicle Inspection Report provides the driver to identify any issues with the vehicle. The driver can report for Pre & Post trip. If the driver was to report any issues with the vehicle it will create a Vehicle Service Job in Silent Passenger and indicate in the driver log that there were issues with the vehicle and outline those issues.

- A list of the items on the vehicle that are to be checked by the driver can be configured on Silent Passenger. This list will allow the Company set the guidelines for the items that the drivers will review for their particular vehicles.
When issues are identified there is a 15 day period in which the identified items need to be resolved. When resolved the mechanic or the driver can provide their signature to mark the item(s).

**Silent Passenger Logbook Graph**

The Silent Passenger Logbook Graph provides the driver to see the graph of the time spent between the duty statuses.

- The arrows on the right side above the graph provide the driver to change pages
- The “Pick Date“ option will allow the driver to easily change the date to the past to view any historical graphs.
- The Times and Dates that are on the Grey bar identify On-Duty & Drive time for the day and help the driver identify the cycle reset.
Silent Passenger Logs

Silent Passenger Logs is where drivers can see their daily logs and all their duty status changes. There are also able to make edits to their logs. When edits are made, the data is sent to Silent Passenger for office approval.

Silent Passenger Inspection Mode

Silent Passenger Logbook offers the ability for an inspection mode, for vehicles roadside inspections. Silent Passenger Inspection mode is secured inspection to only provide the inspection officer with the last 7 days plus todays current data.

1) Log in to Silent Passenger Logbook
2) Provide your 4 digit driver PIN
3) At the Dashboard you will see a “Generate Report” button.

4) Click “Generate Report” you will then be provided with 3 options
a. **Inspection Mode** - this will lock down the tablet to provide the last 7 days plus today's current data, for the roadside inspection.

b. **Send Via Email** - This allows you to enter an email address to send the last 7 days plus today's current data via email.

c. **Submit Via Internet** - This will upload the last 7 days plus today's current data to the Federal Motor Carrier Safety Association.

5) Click **Inspection Mode**

Inside **Inspection Mode** the driver will be able to provide the device at this point to the officer.

a. The officer will be able to send via email the last 7 days + today's data to himself for further review.

b. They can use the arrows to go back and forth between days or pick a date to review the data.
7) To exit Inspection Mode, click the back arrow on the top left corner.
   a. You will be requested to put in your 4 digit driver pin