

## Zeek GPS

### **DriverLog - Operation manual**

### **For Electronic Hour of Service**

### **Driver's Guide**

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Revision	1.0.9

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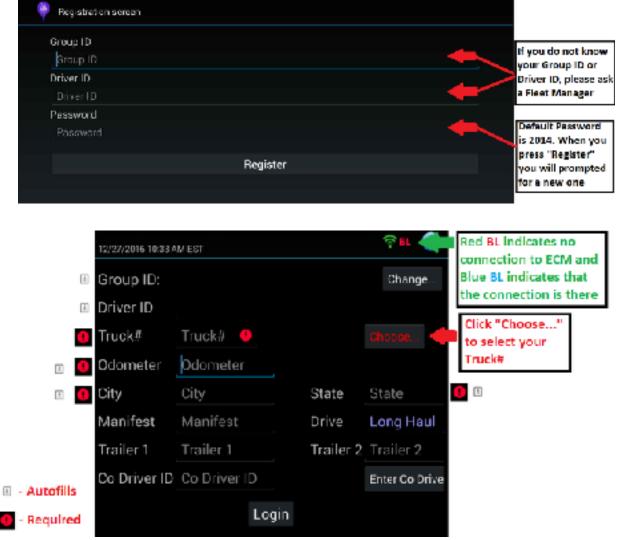
# **Driver Log - HOS**

**Quick Reference Guide** 

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# 1. Login



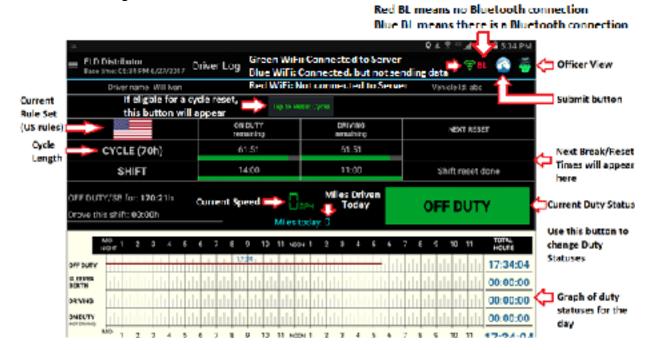
Note: If you cannot see the "Login" or "Register" button because the keyboard is in the way, please click the "back" button () on the tablet, this will close the keyboard.

### 1. Driver Log

This is your main screen, from this screen you will be accessing different function of the Driver Log aplication.

### 1.1.Main Screen

- You can change your status (eg **DRIVING**, **ON DUTY NOT DRIVING**, **ADVERSE DRIVING**, etc) from this screen
- You can see the history of your status changes
- You can see your cycle/shift balance and on-duty time
- You can get to all of the other screens from this screen



### NOTE: Officer with a Green face means no diagnostic errors, Orange means at least one diagnostic error, and Red means at least one malfunction.

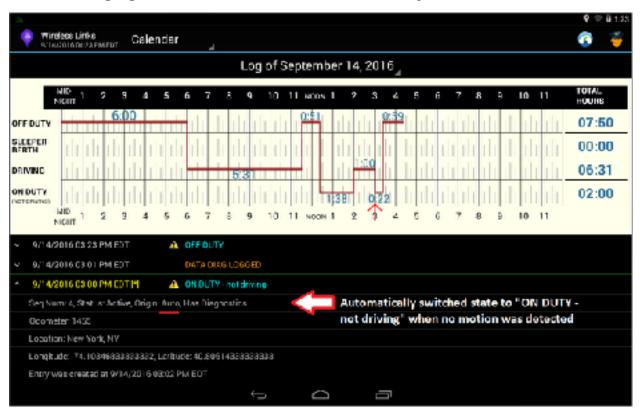
If you connect a Piccolo Plus WIFI instead of a Bluelink or Piccolo STX BLE (as in the screenshot above), you would see PiC in the place of BL



#### 1. Automatic State Changes

The DriverLog app can auto-change you to DRIVING or to ON DUTY – NOT DRIVING.

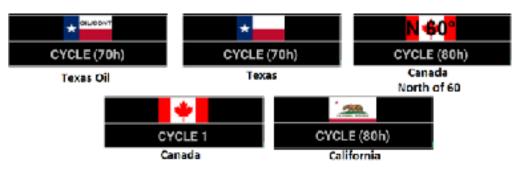
- **A.** For compliance, the tablet will change you to a DRIVING state if you are driving at or above five miles per hour.
- B. You are prompted to switch to ON DUTY NOT DRIVING after five minutes if you are not moving. If you do not click on the prompt, it will change your state after one additional minute.



#### NOTE: Changing Status to OFF DUTY must be done by the driver.

2.

#### Location based Hours-Of-Service Rules



The DriverLog App will automatically switch based on GPS location to California or Texas or Texas Oil rules when you enter those states. The app will update the flag.

#### 3. Officer Screen



Selecting the Police View button (see left), you can present your logs for officer inspection. They will see the screen below, and using the buttons at the bottom of the screen, they can send your report to any email (to the officer themselves or to the DOT) with any comments they want. The email

will be in in the format requested by the DOT final ruling.

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26-Jun-15	and Marth 1974	1405			0.1
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	lew York, NY	1405.0		On Carly Driving	Driver
	lew York, NY	1405.0		On Duty	Driver
	ew York, NY	1405.0		Off Duty	Driver
	lew York, NY	1405.0		Logout	Driver
	Add.com	ment	Send report	3 days ego 🦼	
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To Exit the Officer Screen, click the Officer Face and enter your Driver Password (PIN) in the Alert screen (see image below)

This feature will ensure that only drivers have access to their regular logs (officers should only have access to the Officer View)

5/26/2017 04:87 PMEDT			Officer View			*
Record Date St25/2017 04:57 FM CDT Time Zene AST	USDOT # Unknown Driver Name 515	Trailer ID Data Dwgnostics	s incluatoro			
ASI 24 Pecind Starling Time Midnight Camler	510 Doment ID 518 Sciences and Gelenvester Tel	Ci-Dower/C Miles Foday	Wireless Linko Inc. Trusk 10 post1006 Trusk VIII	Unidentified Driver Resord No Exempt Driver Status No	No ELD Malfunction No Start End Explore Dr0	
Current Location Lynchruse, NJ	Alert				10 11	TOTAL
CEF DUTY	Enter your pas	Dered		OK		00:00
			<u>la eta eta eta eta</u>			00:00
NID-1 2	3456	7 8 9 10 11	NC04 1 2 3	4 5 6 7 8 9	10 11	00:00
Time 25 May 17	Location	Odometer Add comment	Englieum Send report Today	Event Type / Sta	lua	Crigin

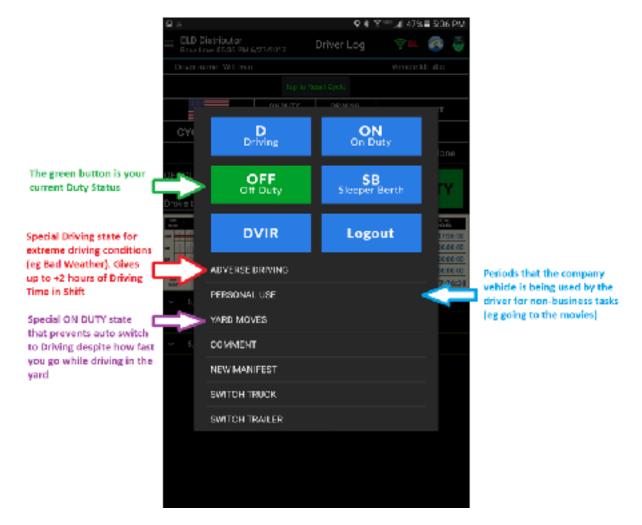
If an incorrect Pin is entered you will see the following screen

Alert		
		0
		Incorrect Password
Cancel	ак	

The Officer View will not have line items for Violations. It will not have line items for Warnings. Both of these are available only in the regular Driver Log view. Only drivers and their dispatchers will have access to this

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#### 3. Changing Your State



Note: Interacting with the DriverLog application is blocked when you are considered in motion (once your speed is 5 mph or above, and until you have stopped for 3 consecutive seconds).

#### 4. Entry View

In order to view more entries at once you can expend the view screen by holding and dragging up on the chart, to see this view of the main page. Each of these status changes can be clicked on for a more detailed view. See the next page for an example of this.

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#### 5. Extended View

Tapping a status change shows additional information about the change. The chart has a little red arrow which shows where the status change occurred. The additional information includes details such as entry creation date, location, and any other fields added by the driver at the time of the change.

With your finger on the chart, you can drag down to return to the main view of the screen.

2	9/16/2016 06:02 PM E01	LOGIN - Long Haul								
٨	9/15/2016 02:00 PM EDT	DRIVING Cara Tap here.								
	Seq Num: 1, Status: Active; Origin: Drive	त								
	Otlometer: 1465									
	Location: New York, NY									
	LongRude: 72.94345234, Latitude: 43.67345512									
	JBus info - Engine State: ON Engine Hou	n#22297								
ы	9/16/2016 12:22 PM E01	ON DUTY - hot driving								
÷	9/15/2016 11:31 AM EDT	OFF DUTY								
		r á E								

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### 6. Submit Button – ELECTRONIC SIGNATURE

At the end of every shift, make sure you submit your log. Clicking the submit button acts as an electronic signature, verifying the accuracy of your logs. This is just like signing your current paper logs.

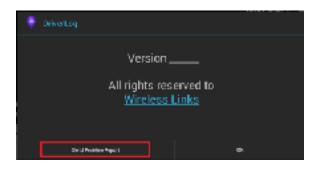
it.			9 8 중 ™ jil 47% 🖥 8:34 PM	
ELD Distributor Base time: 08.34 PM 6/32/2017		Driver Log	🖓 BL 📀 🏺	
Driver name: Will Ivan			Vehiele litt abo	Click here to submit
	Lep to D	eset Oprile		your daily
	ON OUTY remaining	remaining	NEXT RESET	logs
CYCLE (70h)	61:51	61:51		
SHIFT	14:00	11:00	Shift reset done	
OFF DUTY/SE for: 170:21h Drave this shift: 00:00h		today: 0	OFF DUTY	
ыла нена 1 2 3 4 5	6 7 8 9 10 11 sp	w 1 2 3 4 5 6	7 8 0 10 11 101AI HOUSE	
OFT DUTY	10.34		17:34:04	
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оялина	de de de de de de	de de de de de de d	00:00:00	
ONITUTY Inclusion	de de de de de de	վերի հետ հետև	00:00:00	
MR- n 2 0 4 5	6 2 U 9 10 11 HO	cm 1 2 3 4 5 6	2 8 8 10 11 17-34-04	

Confirm your submission on the screen that follows.

#### 7. Program Bugs or Errors

It is important to submit a log every time your Driver Log application has a problem. You can do this by clicking the accordion style button in the top left of your application or the Driver Log dropdown in the top center of your application, and clicking "About". From there, click "Send Problem Report" and fill in the details of your problem and Submit.

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Change RIN	
Switch Driver	ħ.
Show Deleted	NH.
inio	
About	



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#### 8. **Pre-Trip and Post-Trip Inspections**

If you have the external application DVIR installed and set up (please see DVIR manual for set up), clicking on either of these On Duty job reasons will launch the application, allowing you to fill out a Driver Vehicle Inspection Report from your handheld device. With the form filled out as below, click "OK" to be brought to the DVIR screen.

				♥╡常╘┉⊿	1 47% 🖥 5:35 PM
	.D Distribut se time: 05:0:	ar i FM 6/27/2017	Driver Log		PBL 🚯 🏺
	Driver n	ame: Will Ivan		Vehible Id:	
			Tap to Reast Cycle		
		Starting On Duty - not	driving State		ISET
	CYCL SF	On Duty job Pre-Trip Insp	pection _		et done
OFF D	UTY/SB fc	Start Time:5:35 PM Chan			тү
Drove	this shift.	Odometer 604 Bos	ton MA		
	MD- NOHT 1	Additional info			TOTAL
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SI FEPT	• <u>1111</u>			in da sin hin hin da	00:00:00
DRIVING			i de de de de de ser e	la ala dia ala ala ala	00:00:00
ONDUTY					00:00:00

Below is the DVIR application. If it is set up correctly, you should see the Company Name and Address filled out. Other fields should fill in as well based on your Driver Log settings. Please note that the "Pre trip" option is automatically selected because I chose a "Pre Trip" "On Duty job" reason. Please verify the information before clicking "Next".

- • • • • •	≵ 🗊 71% 🖬 5:00 PM
← WLI DVIR	
	VEHICLE INSPECTION REPORT Carrier Safety Regulations for Commercial Drivers
Date	06/01/2016 4:58 PM
Company Name	Example Inc
Company Address	1050 Wall St NY, NY
Driver ID	John
Driver Name	John Faulkner
Truck/Tractor No.	748
Trailer No.	871
üdometer	36589
Pre trip O Post trip	p
CANC	E. NEXT

DriverLog Operation Manual Wireless Links confidential document Page 14 of 28 On the following screen, please add remarks for any noteworthy defects by checking the boxes and filling out the field that pops up, as below. Click "Save" to confirm each remark. And click "Next" to continue. There are two screens with checkboxes, so please review both if you are having trouble finding your specific defect category.

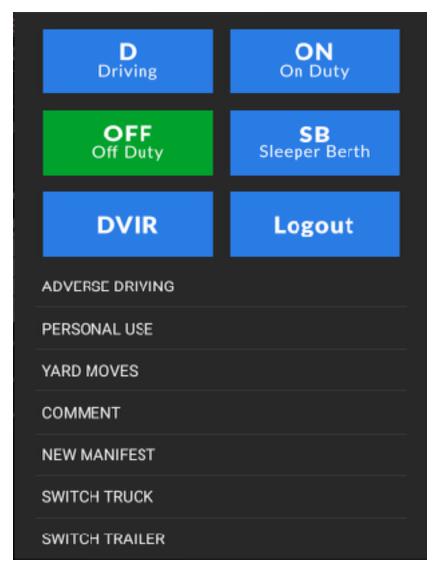
口 🗘 🖞 🖆 🖆	≉ির দা%∎ 5:06 PM
← WEI DVIR	
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Air Compressor	Oil Pressure
Air Lines	Din-Board Recorder
Battery	Radiator
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Carboretor	Safety Eq Fire Extinguisher
Clutch	Safety Eq Flags Flores Fusees
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Low	
Cancel	Sare
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Lights - Head-Stop	Windows
Lights - Turn Indices	_
Mirrors	D other
Muffler	
	BACK NEXT

DriverLog Operation Manual Wireless Links confidential document Page 15 of 28 On the last screen, you and your mechanic can sign off on the DVIR. Clicking the open field pops up a fill-in signature pad where you can sign your name. Complete the report by selecting "Save & Send"



#### 8.1. Inspection State

If you entered an "ON DUTY – not driving" state other than Pre-Trip or Post-Trip Inspection (eg Yardwork), and still need to enter an Inspection into DVIR, then you will find a new option listed when you click the Big Green Button, "DVIR".



Clicking "DVIR" will give you the screen below, where you can choose a "Pre trip" or a "Post trip" inspection state. Both options will launch DVIR.

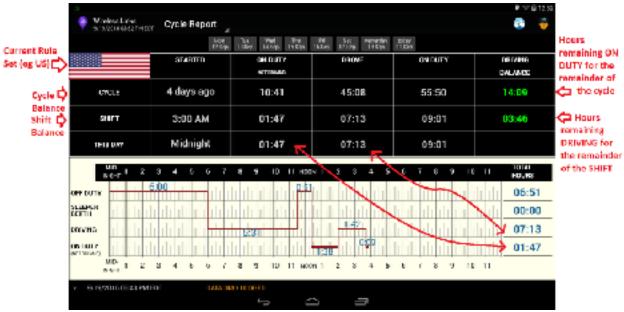
A Winsless Links	Driver Lag				🕈 🕆 🖬 12.50
Bhift used 09-49 Cycle On Duty 55:47, Balanca Driving belance (2046		Erivernam	e outo.t	ON DUTY	CRIVING
			CYCLE	55:47	14:12
			SHIFT	08:58	03:46
<u></u> ?					
	Inspection				
enes roosy	Prettp	Pos: trip	Canoel	_	
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NICHT 1 2	3 4 6 6 7 8 9	10 11 NOON 1 2 3	4 6 6 7 8	9 10 11	
	÷	, <u> </u>			

### 3. Cycle Report

The **Cycle Report** is like a combination of the **Driver** Log screen, and the **Calendar** screen. On the **cycle report**, you can see all of your status changes for the last week and toggle which day's history you want to see for that time period.

There is also a detailed view of your Cycle/Shift balance with breakdowns for ON DUTY – NOT DRIVING, DRIVING, and ON DUTY (total) statuses.

"ON DUTY" is the sum of "ON DUTY – NOT DRIVING" and "DROVE". "DRIVING BALANCE" is the total remaining time until you hit your 60 or 70 hour ON DUTY limit (as defined by your Fleet Manager) for the CYCLE and 11 hour DRIVING limit for the SHIFT.



#### 1. Cycle Reset

You can reset your cycle if and only if you have been off duty for 34 hours. This cycle reset is named, the 34-hour Off Duty Cycle Reset. Driver log keeps track of this for you and if you have been OFF DUTY for 34 hours, it will show you the following pop up to reset your cycle.



If you don't see this pop up, you can also click the "Tap to Reset Cycle" button to produce the pop up

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	Dri	veri	tam	8 I	WII	Iva	n										~	-	-	-	5										V	'ehi	de	ld:	ab	c.		
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RTH	1	1	1	1	11	1	1	1	1	1	1	1	d	1	1	1	1	1		1	11	1	1	1	1	1	11	1	1	111	1	1	1	I	11	1	00:00	0:00
	11	1	1	1	11	1		11	1	1	1	1	1	1	1	1	1	1	1		11	1	1	1	1	1	11	1	11	1	1	11	1	1	1	1	00:00	0:00
			-	-					1	1				1							1	1			-		1				1		T	-	1	1	00:00	

### 2. Edit

Driver Log version 12.8 and newer use the easy edit described below. If you are using an older Driver Log, please ask for an older manual. Thanks.

### 2.1. Easy Edit

DriverLog Operation Manual Wireless Links confidential document Page 20 of 28 The easy edit is an "inline" edit. This means edits take place in the line where they are meant to go. So, if you need to add an event to some time at the end of yesterday, such as, right before your OFF DUTY event, you would go to that OFF DUTY event, press and hold there, and select from a pop-up screen: Add event before OFF DUTY. A new pop up would appear with your event choices and you can select the appropriate event.

As you can see in the screenshot, there is also the option to edit the already existing event, or to add an event before/after, or delete the already existing event. Simply select the option appropriate to your case and choose the corresponding action.

Wireless Links Dr.	iver Log	P ≑ 8 10-4 (5) 🍯
MD-1 2 3	4 5 6 7 8 9 10 11 NOON 1 2 3 4 5 6 7 8 9 10 11	TOTAL HOURS
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		05:31
	perations on Off Duty item	01:22
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	id entry after Off Duty	
✓ 0/16/20161252 PM E0 <sup>-</sup> De	side Off Duty	
~ 9/16/2016 1131 AMEDT		
<ul> <li>©16/2016.06.00 AM EDT</li> </ul>		
< 0/16/2016 05:30 AM EDT		
<ul> <li>9/15/2016 06:21 PM L01</li> </ul>		
<ul> <li>%15/2016.06.20 PM EDT</li> </ul>		

#### 2.2. Edit Existing event

If you need to change an already existing event, find the event in your calendar, press and hold the event, and click "Edit [EVENT NAME]". This will present you with a dialog box much like when you are creating a new event.

In the example below, I am editing my Off Duty entry to five minutes earlier. I did this by tapping the "Change" button next to time and selecting my new date and time. After completing my changes, I would click "OK" and the new changed time would appear.

SI Wirslass Links S/16/3616 30 48 PM 667	Driver Log			₽ ≑ ii 1045
MD-1 2 3	4 5 5 7 8 9 10 11 NO	ow 1 2 3 4 5 6 7 8 9	10 11	TOTAL HOURS
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SLEEPER BERTH		888888888888		00:00
DRIVING THE TRANS	🏺 Edit Off Duty			05:31
ON DUTY	Off Duty reason Select Off Duty Be	ason,		01:22
NGHT 1 2 3	Start. Fri, Sep 16, 2015 11:25 AM EDT	Change	10 11	
- 5/16/2016 013 / PALED	Odometer 1455 New York	NY		
<ul> <li>R/16/2016 01:56 PM ED</li> </ul>	Additional info			
V 0/16/2016 12:22 PM E01 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	General	or		
<ul> <li>SV16/2016/1131 AM ED1</li> </ul>				
<ul> <li>%16/2016.06.00 AM EDT</li> </ul>				
V 0/16/2016 05:30 AM EDT				
<ul> <li>9/15/2016 06:21 PMIL01</li> </ul>				
<ul> <li>0/15/2016 06:20 PM E07</li> </ul>				
	c d			

#### 2.3. Add entry before/after event

If you need to add an entry before or after an already existing event, press-and-hold on the already existing event and select "Add event [before/after] [EVENT NAME]".

For this example, I will add a Post-Trip Inspection entry before my OFF DUTY. So, after clicking "Add event before OFF DUTY", I will see the screen below, where I will click "ON DUTY – not driving"

2			🎙 🕆 🖬 1046
Wireless Links s/16/2010 20:46 PM 801	Driver Loa		Ø 🏺
MD-1 2 S	Add entry before Off Duty	10 11	TOTAL HOURS
	DRIVING		06:51
	OFFDUTY	-	
BERTH	SLEEPER BETTI		00:00
DRIMING			05:31
ON EAUTY	ON DUTY - not criving		01:22
NE-1 2	ADVERSE DRIVING	10 11	
	AUTHORIZED PERSONAL USE		
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<ul> <li>0/16/2016 0156 PM ED</li> </ul>	COMMENT		
< 0/16/2016 12:22 PM ED			
<ul> <li>SV16/2016/1131 AM ED</li> </ul>	LOGIN		
< 0.16/2016 D6.00 AM ED	LOCOUT		
< 0/16/2016 05:30 AM ED	NEW MANIFEST		
<ul> <li>SV15/2016 06:21 PM E0</li> </ul>			
<ul> <li>9/15/2016 06:50 PM ED</li> </ul>			
	f á f		

Next I select the "On Duty job" and change the start time, set the odometer, city, state, and fill in the addition info as seen below. All of this should be exactly the same as if you were creating the event in the correct order the first time around. The only difference is that you have to set the start time. When you are done, you can click "OK" and you should see your new entry in the list. If you are adding an event to a previous day, you may have to go to the Calendar screen and select that day to see the new entry.

A Wireless Links Sciences to 20 49 PM 650*	Driver Log	P 🕫 10-45
MD-1 2 3	4 5 6 7 8 9 10 11 HOOM 1 2 3 4 5 6 7 8 9 10	LI TOTAL HOURS
0HEDUTY 5:0	<mark>O in the standards at the second standards at the standa</mark>	06:51
SLEEPER BERTH	anna ar ar mhar ar ca k the ar ar anns in ar ar ar ai ag	00:00
	Add On Duty - not driving	05:31
ON DUTY	On Duty job Fueling ,	01:22
NEHT 1 2 3	Start. Fri, Sep 16, 2015 11.10 AM EDT Change 10	n.
~ SV16/2016/01:37 PM ED	Odometer 1455 New York Dity NY	
<ul> <li>N16/2016 01.56 PM ED</li> </ul>	Additional info	
V 0/16/2016 12:22 PM E01	Canal OF	
- 9/16/2016 1131 AM ED		
<ul> <li>9/16/2016 06:00 AM EDT</li> </ul>		
9.16/2016 05:30 AM E01		
9/15/2016 06:21 PMIL01		
<ul> <li>0/15/2016 06:50 PM E07</li> </ul>		
	t d D	

#### 2.4. Delete entry

If you need to delete an entry, press and hold on the entry, and click "Delete". A confirmation screen may appear, like below. Tap "Confirm Delete" to complete the deletion of the entry. If you are having trouble finding the entry you want to delete, please go to the Calendar screen and choose the day where the entry should have occurred.

<ul> <li>Wiralass Links</li> <li>Szterácte televetettett</li> </ul>	Driver Log			P 🕆 🖬 10 50
ALC: 1 2 OFF LUTY SLEEPER BERTH DRANINS ON DUTY (STERVAR) NOHT 1 2	3 4 5 5 7 8 9 10 11 -		10 I I I I I I I I I I I I I I	101AL HOURS 06: <b>51</b> 00:00 05:31 01:28
<ul> <li>EV16/2016/0137/PME</li> <li>R/16/2016/0136/PME</li> </ul>	and that come get the			
V 0/16/2016 12:22 PM E		ConfirmEdite		
- 9/16/2016 11:31 AM E				
< 0/16/2016 06:00 AM E				
< 0.16/2016 05:30 AM E				
<ul> <li>9/15/2016 06:21 PM 0</li> </ul>				
< 0/15/2016.06.20 PM E				
	¢	á <b>f</b>		

### 2.5. Accepting/Rejecting Motor Carrier Edits

After you've **submitted** your logs (see the section in chapter 2 on submitting your logs), your fleet manager can suggest changes to your logs. It is only at your discretion that these changes can be accepted or rejected. You can see fleet manager edits by finding the entries with the "View Dispatcher Edit…" button and then approve or reject the change on the pop-up screen that follows.

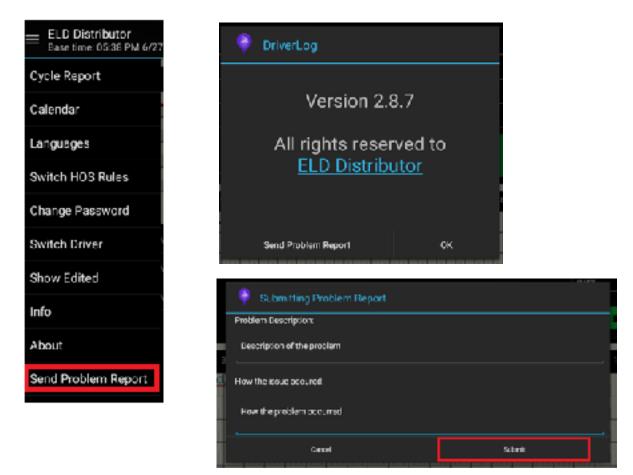
■ <u>》</u>	Wireless Links Inc. Base time: 14:34 2346/201	0	Driver Log	ହ ¥ 앱 ⊿ 100%∎ 234 PM 좋 ዜ 🍯
ARP DUTY DEPTO DEPTO DEPTO NET SERVER NET SE	MD IEAFT 1 2 3 4 5 IEAFT 1 2 3 5 IEAFT 1 3 5 IEAF	6 7 8 9 10 11 мон 6 7 8 9 10 11 мон 6 7 8 9 10 11 мон 6 7 8 9 10 11 мон 5003701 LOGIN - Long Har LOGOUT OFF DUTY ENG SHUT DOWN	1 2 3 4 5 5 7	8         9         10         11         101/2 H2013           1         1         1         14:18:46         00:00:00           1         1         1         00:00:00         00:15:52           1         1         1         00:00:00         00:13:52           1         1         1         1         14:34:38
Ŷ				View dispatcher edit
- <i>J</i>	Wireless Links Inc. Bras true 14:35 29/5/201	0	Driver Log	♥ # '∰ ⊿I 100% ■ 2:35 PM
DHE DUTY SLEEPER BERTH DRIVING DN DUTY NOT SKYNEP N	Enser 1 mare 14435 39(/6/201 101 1 2 3 4 1 111 1 1 2 3 4 1 111 1 1 1 1 1 1 1 1 1 111 1 1 1 1 1	Dispatcher Edit Requesto The Dispatcher has added DUTY - not driving'. Time: Edited: Thu, 29/Jun	ed I to your log a new 'ON	* ** 1 100%       2:35 PM         © BL       ©         8       9       10       11       TOTAL HOURS         1       10       14:18:46         1       1       14:18:46         1       1       10       00:00:00         1       1       1       00:00:00         1       1       1       00:00:00         3       9       10       11       14:34:38
A 29/0  A 2000	Entan 1 mar 14:35 3 9/6/201 10- 10- 10- 10- 10- 10- 10- 1	Dispatcher Edit Request The Dispatcher has added DUTY - not driving'. Time: Edited: Thu, 29/Jun Location:	ed i to your log a new 'ON /2017 09:04 dhurst State: NJ	BL         Image: Constraint of the second seco

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### 3. Malfunctions

If your tablet malfunctions or breaks or if your ELD device malfunctions or breaks, please revert to paper logs (record your duty statuses manually) until you receive repair instructions or a replacement device. At this time you will have the opportunity to edit in the logs from your paper reference using the simple edit outlined in the section above. If you are asked by a DOT or FMCSA officer why your logs are edited, simply explain your situation and provide your paper logs if asked.

If the DriverLog application itself is malfunctioning, please send a problem report by clicking "About" from the pop-out menu on the left of the screen (accessible by tapping "Driver Log" at the top) and clicking "Send Problem Report". Simply fill in a brief explanation of the malfunction and a future release of the app should patch any issues you experience.



### 4. Location Services

Please make sure that you have Location Services turned "On" and that the Locating Method is set to High Accuracy (as shown below).

