



Driver App User Manual

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Logging In

Starting Your Day

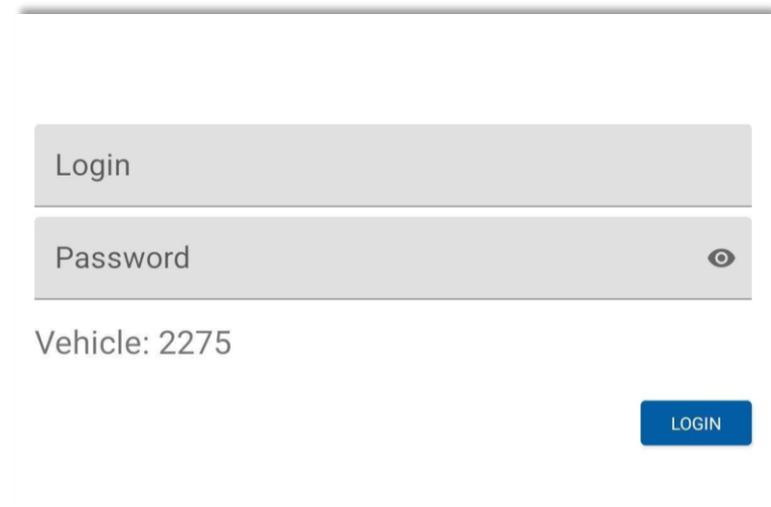
Check Vehicle For ELD Materials

You should have these materials in the vehicle at all times to be compliant:

- This user manual
- At least 8 days of blank record of duty graphs
- TruckSpy DOT Instruction Sheet

Log In

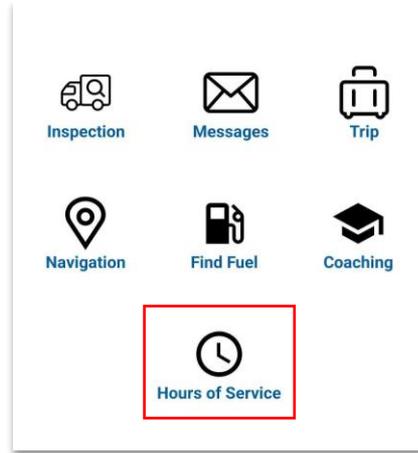
Login with the credentials provided by your carrier. If you've forgotten or haven't been provided credentials contact your carrier.



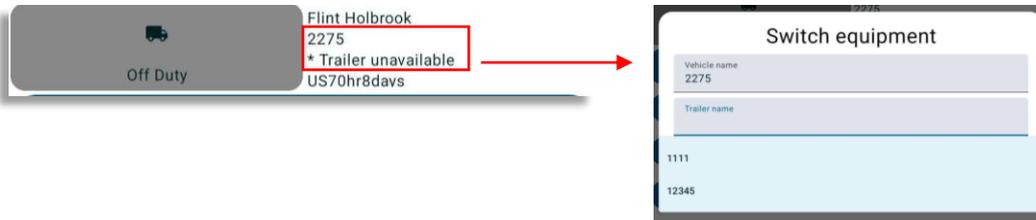
The screenshot shows a login form with two input fields: 'Login' and 'Password'. The 'Password' field includes a toggle icon (an eye) to show or hide the password. Below the fields, the text 'Vehicle: 2275' is displayed. A blue 'LOGIN' button is located in the bottom right corner of the form.

Going On Duty

1. Tap Hours of Service of Service



2. Ensure truck and trailer are assigned
Your vehicle and trailer, it should be prepopulated based on your carriers settings. If its not set or set incorrectly, tap the vehicle number and select a vehicle from the list.



Starting Your Day

3. Check VBUS Connection

Your device must be connected to your truck to remain compliant. If you're not connected, you'll see a yellow warning bar.

If you see this warning, refer to pg 14 for detailed instructions on getting connected.



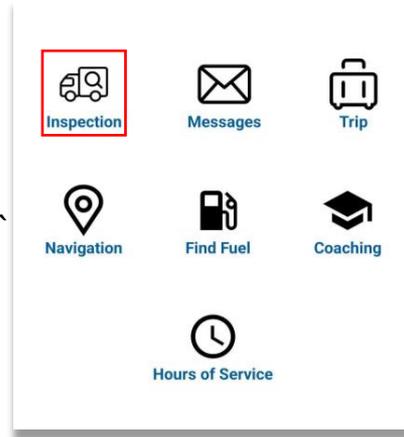
4. Tap your duty status and select On Duty ND



Complete Pre-Trip DVIR

Starting Your Day

1. From the home screen tap `Inspection`



2. Select your inspection type

Your trailer(s) should be pre-populated. But if they aren't enter your trailer number(s).

Tap `Start Inspection`

A screen with three radio button options: 'Pre-Trip', 'Post-Trip', and 'Equipment Change'. Below these are three input fields labeled 'Trailer 1', 'Trailer 2', and 'Trailer 3', each with a small 'x' icon to its right. At the bottom right is a 'START INSPECTION' button.

3. Perform your inspection

Thumbs up indicates no issue and thumbs down means there is an issue. If you identify an issue enter an issue description and take a photo.

A screen titled 'Tractor 2275' with a 'NEXT' button. It contains several questions with thumbs up/down icons: 'Is the windshield cracked?', 'Are the taillights working properly?', 'Are the tires inflated?', and 'Are the headlights working?'. There is a text input field for 'description of issue' and a camera icon for taking a photo.

3. Confirm if vehicle is safe to operate

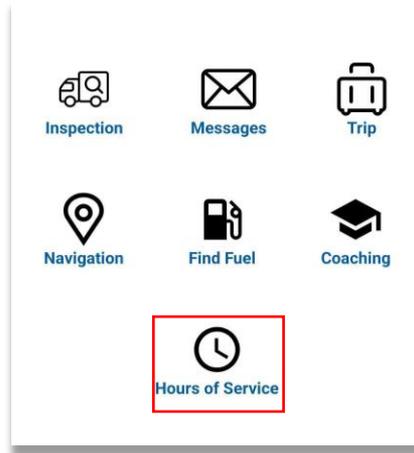
Sign in the box below and tap next to complete your DVIR.

A screen titled 'Tractor 2275' with a 'NEXT' button. It asks 'Is this vehicle safe to operate?' with 'YES' and 'NO' buttons. Below is a 'Signature' field with a large grey box for the signature.

Add Shipment Data, Then Get On The Road

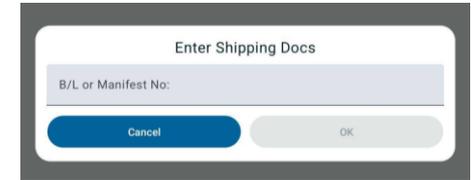
Starting Your Day

1. Tap on
Hours of Service



3. Tap Shipping
Docs

Enter your shipment
information.



2. Tap Options



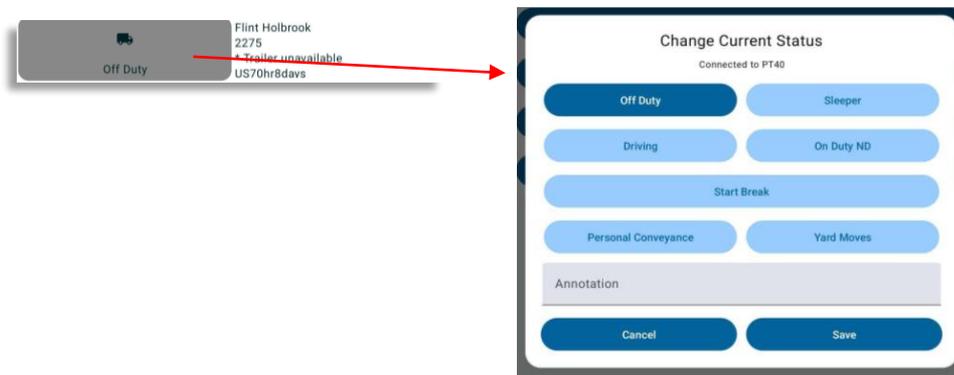
4. Start Driving

Now that you've completed all the pre-trip tasks,
you're ready to drive.

When the vehicle begins moving, your duty status will
be automatically switched to driving, in accordance
with the ELD mandate.

Managing Duty Status

1. From the Hours of Service Screen tap your duty status.



2. Tap a status or special driving condition

Use the annotation at the bottom of the duty status selector to add an annotation to the record.

If your vehicle starts moving, your status will automatically be transitioned to Drive in accordance with the ELD mandate.

Special Driving Conditions

If your carrier has enabled your profile to use special driving conditions including Yard Moves or Personal Conveyance they will be available. To enable either special driving condition an annotation is required.

Yard Moves: When this condition is selected your duty status will not automatically transition to drive.

Personal Conveyance: When this condition is selected your duty status will be automatically set to Off Duty and will not be automatically transitioned to drive.

When either special driving condition is in place, you'll see a banner at the top of your screen as a reminder. At the appropriate time, click 'Disable' to remove the condition.



DOT Inspection

During a roadside inspection, present your electronic logging device and the TruckSpy DOT instruction sheet to the official.

1. From the Hours Of Service screen, tap `Roadside Inspection`



2. Hand Device and instruction sheet to official for review

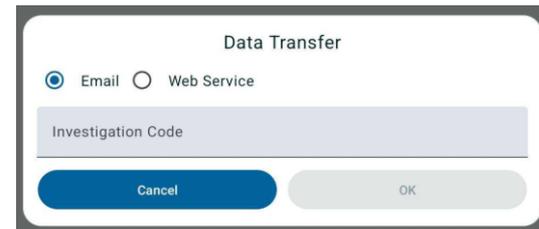
3. Tap the device's physical back button once the review is complete

Data Transfer

1. From the DOT Inspection screen, tap `Data Transfer`



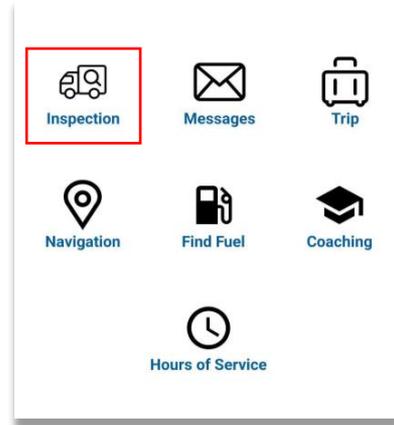
2. Select Email or Web-Service and enter the investigation code provided by official



Complete Post-Trip DVIR

End of Day

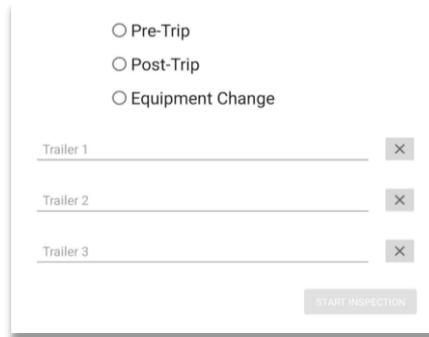
1. From the home screen tap 'Inspection'



2. Select your inspection type

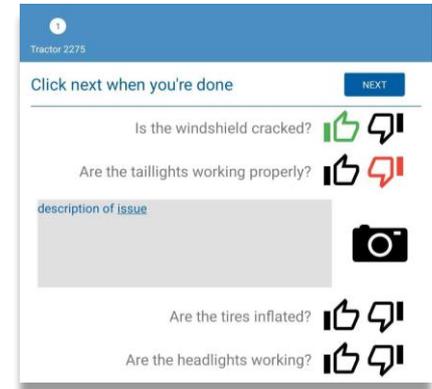
Your trailers should be pre-populated. But if they aren't enter your trailer number(s).

Tap Start Inspection



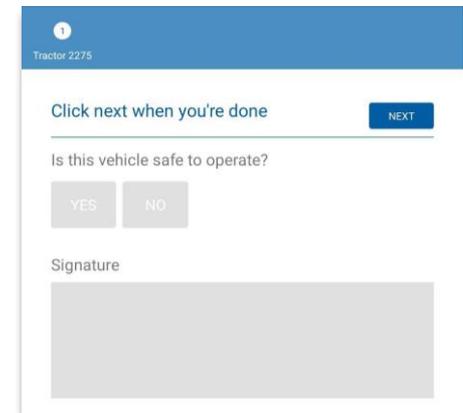
3. Perform your inspection

Thumbs up indicates no issue and thumbs down means there is an issue. If you identify an issue enter an issue description and take a photo.



3. Confirm if vehicle is safe to operate

Sign in the box below and tap next to complete your DVIR.

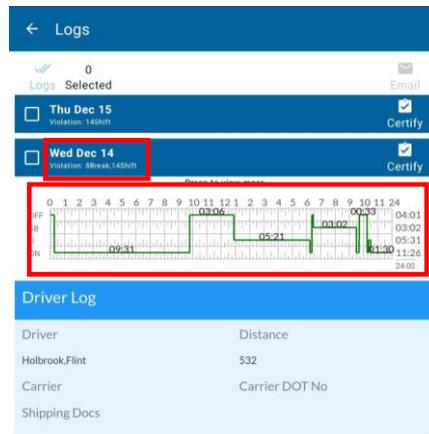


Editing Logs

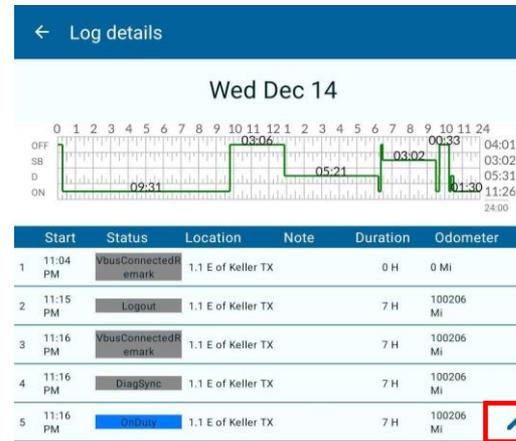
End of Day

Automatically recorded drive time cannot be edited in accordance with the ELD mandate.

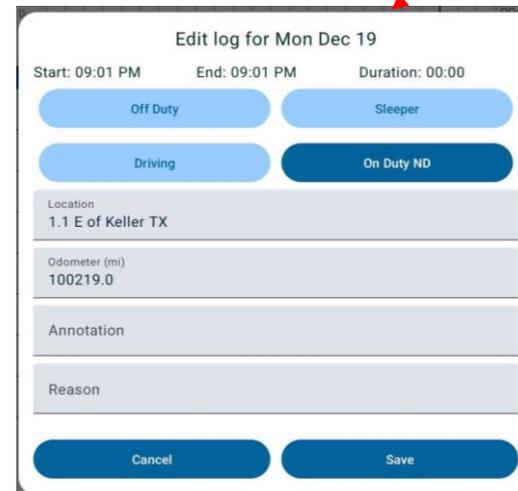
1. From the HOS screen, tap `Logs`.
2. Tap on the date of the log you want to edit
3. Tap the graph



4. Editing an Existing Status



Edits an existing status



Editing Logs Con't

End of Day

5. Adding a new status



Edit log for Thu Dec 15
Start at: 05:16 AM
Status: OnDuty

Begin
05:16 AM

End

Off Duty Sleeper

Driving On Duty ND

Location

Odometer (mi)

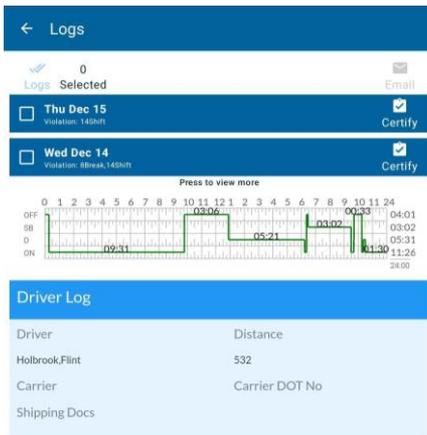
Annotation

Cancel Save

You will never be able to edit any automatically detected drive time according to the ELD mandate.

Certify Logs

1. From the HOS screen, tap `Logs`.
2. Tap on the date of the log you want to certify



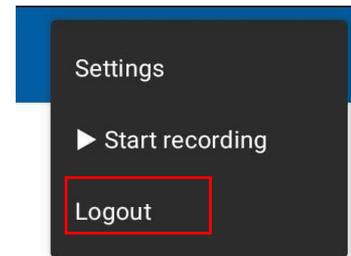
1. Review the log to ensure correctness
2. Tap `Certify`
3. A popup will appear, tap `Confirm Certification`

Logout

1. Tap the three dots in the top right of any screen



2. Tap `Logout`



Exceptions

If your carrier has approved your profile for exceptions then you'll be able to apply them within the driver app.

Exceptions impact your logs in different ways and its your responsibility to use them appropriately.

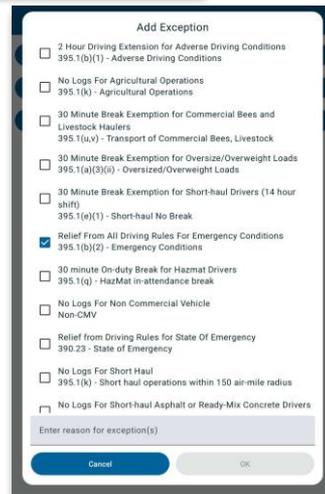
How to add an exemption:

1. From the HOS screen, tap `Options`



2. Tap `Exception`

Select the exception you wish to use from the list, enter the required annotation and tap `OK`.



3. The Exception is now applied

While the exception is in use, you'll see a reminder at the top of the screen. Tap `Disable` to remove the exception at the appropriate time.



Approval of Carrier Edits

Upon logging in you may be prompted to accept or reject edits that your carrier has made on your behalf.

1. Review each edit by tapping on anywhere on the row

Pending Edit Request(s) Tap each event to view details					
Event	Start	Date	From	Actions	
1 Driving	04:00 PM	Nov 20, 2018	Personnel	Accept	Reject
2 Sleeper	06:45 PM	Nov 20, 2018	Personnel	Accept	Reject
3 Driving	12:39 AM	Nov 28, 2018	Unidentified	Accept	Reject
4 Driving	12:40 AM	Nov 28, 2018	Unidentified	Accept	Reject
Cancel					

2. Tap Accept or Reject appropriately

Unassigned Driving

If your vehicle is moving and you aren't logged in, you'll receive on-screen and audible alerts.

1. Unassigned Driving Alert



2. Claim Unassigned Drive Time

If the vehicle has unassigned drive time, you'll be presented with a list of unassigned drive events once you login. You can claim or reject as appropriate.

Malfunctions & Diagnostics

Diagnostic and Malfunction indicators are displayed on the hours of service screen.

You can view the source of the error by tapping 'D' (diagnostic) or 'M' (malfunction).

Be sure to contact your carrier administrator to resolve the malfunction.



Connecting to VBUS

Additional Info

The ELD should remain connected to your vehicle via Bluetooth to ensure compliance. If for some reason your device becomes disconnected, here's how to re-connect it.

1. Click `Connect` in the yellow bar

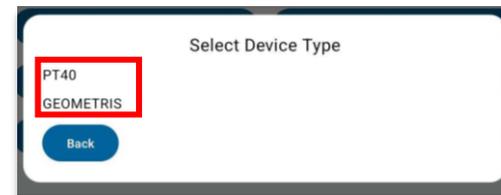


2. Tap `Manual Connection`



3. Select your vehicles relay type

If you're unsure of your device type, ask your carrier.



4. Tap the device name to connect

