

User Guide

Version 3.2



FleetHunt Technologies | <u>www.fleethunt.ca</u> | +1 888-448-4868 (Tollfree Number) 625 Marion Street, Winnipeg, Manitoba, R2J 0B6

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<u>Login</u>

1. Enter your username and password assigned to you by your Fleet Administrator.

11:11

🖬 LTE 🛃

Login Now

Please login to continue using our app

No Vehicle ((†))



Username

Enter the username

Password

Enter the password

Ø

Forgot Password?

Login to my account

Home Screen



1. Bluetooth Connection – Used for connecting the app with the ELD.

Grey – No Connection between the app and ELD.Orange – Trying to connect with the Device.Blue - App connected with the ELD installed in the truck.

2. Driver Vehicle Inspection Report (DVIR) – This is one of the two ways for the driver to perform their DVIR.

3. **Daily Graph** – The graph records all the duty statuses of the driver for a given day. It displays Off Duty (OFF), Sleeper Berth (SB), Driving (DR)and On Duty (ON) time.

4. **Current Cycle** – The flag indicates the current country in which the truck is operating. Drivers can set the cycle to switch automatically or manually by clicking on the flag.

5. Add Co-Driver — This option enables team drivers to log in simultaneously with the main driver.

6. **Trailers** – The drivers can add trailer info in this section. Information entered here will reflect in the DVIR report only if the trailer info is added prior to performing the DVIR.

7. Shipping Documents – The drivers can add their shipping document details such as Bill of Lading Number, order numbers or any other reference numbers related to the trip.

Pair SB – The drivers who want to split their sleeper berths can **turn on** the switch to indicate that they are splitting their sleeper berth time. For drivers who do not split their sleeper berths, the button needs to be turned Off. The option will be turned off by default.

Yard Moves – Drivers can turn on this option after putting their status in On Duty.
 Personal Use – Drivers can turn on this option after putting their status in Off Duty.

Connecting the App with the ELD

FleetHunt ELD App will connect with your vehicle's ELD using Bluetooth. Follow the steps mentioned below for a establishing a Bluetooth connection:

1. Select the ELD icon to see a list of vehicles on your app. Select the vehicle which you want to drive.



2. Upon selecting the vehicle, the Bluetooth connection will be established, and the vehicle icon will turn Blue. As shown below.

FH D	IGN	ECM 2434	.*
0 114H 41M	ZZ SB DF		
28-Sep. () 001 M 1 2 3 4 5 6 7 OFF SB DR DR 13:00 Drive Shift	n 00m 8 9 10 11 N 1 2 3 4 9 10 11 N 1 2 3 4 9 10 10 10 10 1 N 1 2 3 4 9 10 10 10 10 10 10 10 10 10 10 10 10 10	No DV 5 6 7 8 9 10 11 M 11 12 14 14 14 14 14 14 14 14 14 14	1:01 0:00 0:00
Pair SB OFF	Yard Move OFF	Personal Use OFF	
Co driver		Add Co Dri	ver
न्न्रे Trailers			
Shipping Doc	uments	docume	nts
Home HOS	Inspection	DVIR Mo) ore

Driving Screen

1. Once your vehicle is in motion and goes above the speed of 8 km/h, your duty status will automatically be set to 'Driving'. 2. When your vehicle is at 0 Km/ H, the status will change to 'Stationary'.



3. To change the duty status manually, tap on the '**Driving'** prompt on screen. Select the appropriate duty status and enter the location and notes while changing the duty status.

11:15	•••• LTE 💓)	FH	ECM NitsVehi (1)
IN STATIONARY	NitsVehi B0:B1:13:94:B8:32		
0 30sec Km/h Drive Tin	ne ldle Time	OFF SB	Tmin 47sec ON
Canada South 70 H	Hours / 7 Days	OFF DUTY SLEEPER BERTH	DRIVING ON DUTY
		Switch To OFF DUTY	
(13:0	ο	1.4mi N MB Beaumont	0
DRIVE		Note Enter note	
	ING C	Cancel	Submit
Click Here	'		
0	<u> </u>		

4. If the vehicle remains stationary for five minutes, a pop-up window will appear if you would like to change your duty status. To update the duty status, select '**Update Status**'. To remain in driving status, select '**Continue Driving**'. If nothing is selected, your duty status will automatically be changed to '**ON Duty**'.



Roadside Inspection

1. Tap on the Inspection menu icon on the main screen.

11:22	•II LTE 🗲
FH	INSPECTION
Reviev + toda	v logs for previous 14 days ay
Tap 'Begi the office	n Inspection' and hand your device to r
	BEGIN INSPECTION
Send log	s for previous 14 days + today
_	SEND LOGS
Sen	d ELD Output File to DOT
	SEND OUTPUT FILE
You are operating Subpart B.	in ELD Mode, compliant with US Title 49 CFR part 395



2. To let an officer, inspect your logs directly from your device. Select 'Begin Inspection'.

	11:22	. 11 LTE 🚺
	Sat, 07 May 2022	
	Day Start 00:00 Time Offset	-0500
	Driver Dhruv3 Test3 Driver ID	2849
	Carrier Fleet Hunt Technologies USDOT No.	3046518
	Start Odo 616068 KM End Odo	616068 KM
	Co-Driver ID	
FH INSPECTION	Licence Jur. Manitoba Licence No.	345FM9384
	Address	
Deview lage for providue 14 days	Current Location 1.4mi N MB Beaumont	
Review logs for previous 14 days	Driver Cycle Canada South 70 Hours / 7 Days	
+ today	Zone South Trailer ID	
Tap 'Begin Inspection' and hand your device to the officer	Dist. Today 0 KM Current Dist.	616068 KM
	Engine Hours 8102.5	
BEGIN INSPECTION	ELD Prov. Fleet Hunt Technologies ELD ID	1
	ELD Auth. ELD Cert.	
	CMV ID NitsVehi CMV VIN	
	Off Duty Day 0 Time Deferre	d 0 Minutes
	Exempt NO Unidentified Drive	NO
	Malfunction NO Diagnostic	NO
	M 1 2 3 4 5 6 7 8 9 10 11 N 1 2 3 4 5 OFF M 1 1 2 3 4 5 6 7 8 9 10 11 N 1 2 3 4 5 Home Home Home Home Home Home Home	6 7 8 9 10 11 M 111111111111111111111111111111111

3. To send ELD output files to the DOT via email or web service, tap 'Send Output File'

	K Back	Send Output File	
	Web Services	Email 📕	Email 🛃
	Send ELD data for vehicle NitsVehi	the last 15 days for	
Send ELD Output File to DOT	OFFICIAL COMMENT		
You are operating in ELD Mode, compliant with US Title 49 CFR part 395 Subpart B.		Send	

4. To email or fax a copy of your logs to an officer, select 'Send Logs' option



<u>Certifying Logs</u>

The FleetHunt ELD app will prompt the driver to certify past day's log upon Login and Logout. The driver can choose to sign the logs in bulk or one by one as described in the following steps.

Certifying your logs just after Logging in

The drivers will get a notification to certify their past day's logs after they login in the app. The prompt is displayed in the picture below. Drivers can certify their log by selecting the "Sign" option on the prompt.



Certifying your logs from the Home Page

1. Click on the **"HOS"** option on the Home screen. Select the Day from the screen menu and press the **'Certify and Submit**' button.

11:24		ati lite 🐼
FH	HOS	
P Canada	5	USA
Canada : 12:4 DRI	South 70 Hours / 7 49 VE 15:45 SHIFT	Days
	69:49 CYCLE	
LAST 14 DAYS		
Sat May 07		
Fri May 06		 1 1
Thu May 05		0
Wed May 04		(
Tue May 03		✓①
- Mon May 02		v
Home Hos	Inspection D	VIR More

< HOS	06-May-2022	< Prev Next >	
M 1 2 3 4 5 6 7 DFF 1111111111111111111111 SB 1111111111		1 5 6 7 8 9 10 11 M 1 1 1 1 1 1 1 1 1 0	
Violations			
Form			
A Vehicle		No Information	
🚍 Trailers		No Information	
Shipping Doct	ument	No Information	
Co-driver		No Information	
Events			
12:00 AM 24h 00m	FF Off Duty 2.2mi E	MB Winnipeg	
Exception			
Off Duty Deferral		Day 0	
Record Additional Hours CERTIFY AND SUBMIT			
Home HOS	Inspection	DVIR More	

2. Draw your signatures and press 'Agreed'.

	06-May-	2022 🔇		×t >
M 1 2 3 4 5 OFF SB UILIUUUUUUUUUUUUUUUUUUUUUUUUUUUUUUUUUU	6 7 8 9 10 11 N 1 alala dalah dalah da alala dalah dalah da alala dalah dalah da alala dalah dalah da			11 M 24:00 111 00:00 111 00:00 111 00:00
Violations				
	Signat	ture		
I hereby certistat	fy that my data en us for this day are	tries and my true and co	record of d rrect.	uty
				6
				0
				⑪
Not	eady	Aç	gree	
Exception				
Off Duty Defe	ral		Day 0	
Record Additio	nal Hours	_		
	CERTIFY ANI	D SUBMIT		

< HOS	06-May	/-2022 < 🕫	Prev Next >
M 1 2 3 4 4 OFF SB DR DR			7 8 9 10 11 M 111111111111111111111111111111111
	Sign	ature	
l hereby ce duty s	ertify that my da tatus for this da	ata entries and ay are true and	my record of correct.
	C	ァ ン	() () () ()
Not	ready	Ag	ree
12:00 AM 24h 00m	OFF	2.2mi E	MB Winning
Exception			Ô
	CERTIFY A	ND SUBMIT	г

For a new DVIR at the beginning of the day, the driver can select the "No DVIR" prompt on the home screen on the top right corner of the daily graph.

07 Sat May 🕘 00:00	No DVIR
M 1 2 3 4 5 6 7 8 9 10 11 N 1 2 3 4 5 6 OFF B B DR DR N N	7 8 9 10 11 M 11:13 00:00 00:00 00:00 00:00 00:00
13:00 16:00 00:00 70:0 Drive Shift Break Cycle	e

The second way to perform the DVIR is illustrated in the following steps:

1. Click on the **Daily graph** on the home screen and select "**DVIR**" option on the next page.



2. Select the create option to open the DVIR form.

FH	DVIR	+~	Tap Here
NitsVehi ② 2022-05-0	07 11:27:02	1 Defect(s) Pre Trip	

3. Vehicle and trailer info will be auto filled only if the driver has connected the app with the ELD and entered the trailer info on the home screen.

4. If there are no defects found while inspecting the tractor and trailer, the driver can select the next option. If there are defects found, the driver can select "Add Vehicle/ Trailer Defects" options on the screen and select the appropriate defects.

11:27			att	LTE 🗲 '
	New	DVIR		
VEHICLE				
NitsVehi				
TRAILERS				
Trailer 1, 1	railer 2			
INSPECTION T	YPE			
Pre	e Trip		Post Trip	
ODOMETER				
616068				
ADDRESS				
1.4mi N M	B Beaumont			0
VEHICLE				
	Add/Remove \	/ehicle Defe	ects	
TRAILERS				
	Add/Remove	Trailer Defe	cts	
Home	HOS Inspe	ection	DVIR	More
			-	

5. After completing the 'General' and 'Defects' forms, use the '**Next**' button to go to the 'Sign' menu. A pop-up signature pad will appear. After signing, press '**OK**' and then press the '**Submit**' button.

ATTACHMENTS
Tap to add attachment
DRIVER SIGNATURE
SAVE

Customs Trade Partnership Against Terrorism (CTPAT)

Step 1: Select Vehicle, Mention Trailer(s), Arrival seal number, Departure Seal number and Trip number.

10:45				
	CTPAT For	m	@ 41m	in 44sec
DVIR			СТРАТ	
VEHICLE				
1001				
TRAILERS				
Trailer 2				
Arrival Seal #				
S123				
Departure Seal #				
S111				
Trip #				
T45				
СТРАТ				
Exhaust			ok ()	Not Ok
Refrigeration	unit		ok O	Not Ok
Ceiling/Roof			ок О	Not Ok
Front wall			ok O	Not Ok
Side walls			ок О	Not Ok
Floor (Trailer)			ok O	Not Ok
Home HOS	Inspection		DVIR	ک More

Step 2: Inspect all the 17 parts and select (OK) or (Not OK) as applicable.

DVIR CT	PAT Form ② 53se
СТРАТ	
Exhaust	Ok 🔿 Not Ok
Refrigeration unit	🔘 Ok 🔿 Not Ok
Ceiling/Roof	🔘 Ok 🔿 Not Ok
Front wall	Ok 🔿 Not Ok
Side walls	🔘 Ok 🔿 Not Ok
Floor (Trailer)	🔘 Ok 🔿 Not Ok
Outside/Inside Doo	rs 🔘 Ok 🔿 Not Ok
Outside/Undercarri	age 🛛 🔘 Ok 🔿 Not Ok
Fifth wheel	🔘 Ok 🔿 Not Ok
Drive shaft	🔘 Ok 🔿 Not Ok
Air tanks	🔘 Ok 🔿 Not Ok
Cab	🔘 Ok 🔿 Not Ok
Fuel tanks	🔘 Ok 🔿 Not Ok
Floor (truck)	🔘 Ok 🔿 Not Ok
Tires	🔘 Ok 🔿 Not Ok
Engine	🔘 Ok 🔿 Not Ok
Bumper	🔘 Ok 🔿 Not Ok

Arrival Security Inspection Conducted By

- Step 3: Name and signature of Inspector conducting Arrival Security.
- Step 4: Name and signature of Inspector conducting Follow-up Security Inspection.
- Step 5: Name and signature of the person doing seal affixation.
- Step 6: Name and signature of the person verifying physical integrity of the seal.



Step 7: Submit





Adding and Switching Co-Drivers

1. Add the co driver from the home screen. Enter username and password provided by the fleet admin. Once the co driver is added

FH	اGN ECM (۱۹۱۱) العام العام (۱۹۱۷)	
U OFF	CZZ Bsec DR ON	
OFF DUTY	SLEEPER BERTH DRIVING ON DUTY	
07 Sat May	O0:00 No DVIR O0:00 No DVIR O0:00 O	
13:00 Drive	16:00 00:00 70:00 Shift Break Cycle	Tap Here
Co driv	er Add Co-Driver	

2. For switching the co drivers, click on the co driver name and select the driver under "Switch Driver".

07 Sat May ④ 00:00	07 Sat May ④ 00:13
M 1 2 3 4 5 6 7 8 9 10 11 N 1 2 3 4 5 6 7 8 9 10 11 M OFF Induction of the second seco	M 1 2 3 4 5 6 7 8 9 10 11 N 1 2 3 4 5 6 7 8 9 10 11 M of Switch Driver
	c Dhruv3 Test3
13:00 15:46 00:00 70:00 Drive Shift Break Cycle	Dhruv5 Patel5
Co driver Dhruv5 Patel5	Cancel Ok
Tap here	

Troubleshooting ELD Connection Issues

3. Tap on the (ELD Icon) on the top right corner of your home screen. If there is a currently selected vehicle, select '**Leave Vehicle'**. Then **reselect** the vehicle you are trying to connect with. If a pairing request dialog appears on screen or in a system tray, select the option to pair with the ELD. If the app still doesn't connect with the ELD, then close the dialog box and follow to step 2.

←	Select Vehicle
ALL Vehicles	
FRIGHTLINER1 2017 Cascadia	
INTERNATIONAL3 2016 CV	
PETER04	
VOLVO2 2018 VNL 780	

4. Tap on the ELD icon on the top right corner of your screen. If there's a currently selected vehicle then select '**Leave vehicle'**. Go to your device's Bluetooth settings and reset the Bluetooth connection by turning it off and then turning it back on. Now, **reselect** the vehicle you want to connect to. The connection dialog box should appear and connect the ELD to your app. If this step doesn't resolve the connection issue, then follow step 3.

< Connections	Q	~	Select Vehicle
Wi-Fi Connect to Wi-Fi networks.		ALL Vehicles FRIGHTLINE 2017 Cascadia	R1
Bluetooth ^{On}		INTERNATIO 2016 CV	NAL3
NFC and payment		PETER04 2018 379	
On		VOLVO2 2018 VNL 780	

5. Unplug the ELD device safely from your vehicle and wait for 10 seconds before plugging the device again. Reboot your phone or tablet before attempting to establish a connection with the ELD device. Once, the lights on the device are blinking, try to reconnect with the ELD with steps mentioned in point

Diagnostics & Malfunctions

How to Identify if the ELD is Malfunctioning

The LED lights on the ELD device will serve as indicators to identify any possible malfunctions.

RED Off: (if the device is powered) GPS power management engaged. GPS is turned off, GPS backup clock in ON. Blinking: GPS is in acquisition mode Solid: GPS signal is locked Note: The GPS goes into power management mode when the PT30 detects that the vehicle is not moving. The GPS is periodically turned on to refresh the clock.

GREEN Off: Device is not plugged in (i.e., no power) Slow Blink: Device is powered, vehicle bus not detected Fast Blink: Bus activity detected, device is registering On: Device is registered on the vehicle bus

The ELD device has a small light, to indicate it's status.

 Solid Green light.
 ELD Device is connected and receiving data from the vehicle's computer.



• No Light ELD Device is not connected or not receiving power.

How to Identify Diagnostics & Malfunctions on the ELD APP

The FleetHunt ELD will display distinct signs for Diagnostics & Malfunctions. Diagnostic events will be notified by displaying a **D** sign and Malfunctions will be displayed using a **M** sign.

Actions: The diagnostics and Malfunctions cannot be cleared manually by the driver. The ELD will monitor the diagnostics and Malfunctions and will clear them automatically once the requirements have been fulfilled.

List of Malfunctions and Diagnostics

"The standard" in the following points refers to the "Technical Standard for Electronic Logging Devices v.1.2, October 27, 2020."

1. Power Compliance

An ELD must set a power compliance malfunction if the power data diagnostics event described in provision 4.6.1.1(a) of the Standard indicates an aggregated driving time understatement of 30 minutes or more on the ELD over a 24-hour period across all driver profiles, including the unidentified driver profile.

2. Engine Synchronization

An ELD must set an engine synchronization compliance malfunction if connectivity to any of the required data sources specified in provision 4.3.1 of the Standard is lost for more than 30 minutes during a 24-hour period aggregated across all driver profiles, including the unidentified driver profile.

3. Timing Compliance

The ELD must periodically cross-check its compliance with the requirement specified in provision 4.3.1.5 of the Standard with respect to an accurate external UTC source and must record a timing compliance malfunction when it can no longer meet the underlying compliance requirement.

4. Positioning Compliance

An ELD must monitor elapsed time during periods when the ELD fails to acquire a valid position measurement within 8 kilometers of the CMV's movement. When such elapsed time exceeds a cumulative 60 minutes over a 24-hour period, the ELD must set and record a positioning compliance malfunction.

5. Data Recording Compliance

An ELD must monitor the completeness of the ELD event record information in relation to the required data elements for each event type and must record a missing data elements data diagnostics event for the driver if any required field is missing at the time of recording.

6. Monitoring Records Recorded under the Unidentified Driver Profile

If more than 30 minutes of driving in a 24-hour period show unidentified driver on the ELD, the ELD must detect and record an unidentified driving records data diagnostic event and the data diagnostic indicator must be turned on for all drivers authenticated into that ELD for the current day and the following 14 days.

7. Data Transfer Compliance

If the monitoring mechanism fails to confirm proper in-service operation of the data transfer mechanism(s), an ELD must record a data transfer data diagnostic event and enter an unconfirmed data transfer mode.

In case of a malfunction

A Driver must do the following:

(1) Contact FleetHunt ELD support at 204-818-2353 or eld@fleethunt.ca for troubleshooting the issue.

(2) Note the malfunction of the ELD and provide written notice of the malfunction to the motor carrier within 24 hours.

(3) If the ELD records are not retrievable from the ELD, reconstruct the record of duty status for the current 24-hour period and the previous 7 consecutive days.

(4) Manually prepare a record of duty status until the ELD is serviced and no longer malfunctioning.

The Motor Carrier should do the following:

If a motor carrier receives or discovers information concerning the malfunction of an ELD, the motor carrier must take actions to correct the malfunction of the ELD within 8 days of discovery of the condition or a driver's notification to the motor carrier, whichever occurs first.

The ELD provider, i.e., FleetHunt should do the following:

Send a new ELD device upon notification from the carrier.

Contact

24*7 Support : +1 204-818-2353 Tollfree Number: +1 888-448-4868 Email: support@fleethunt.ca Website: www.fleethunt.ca