



SimpleELog APP User Manual




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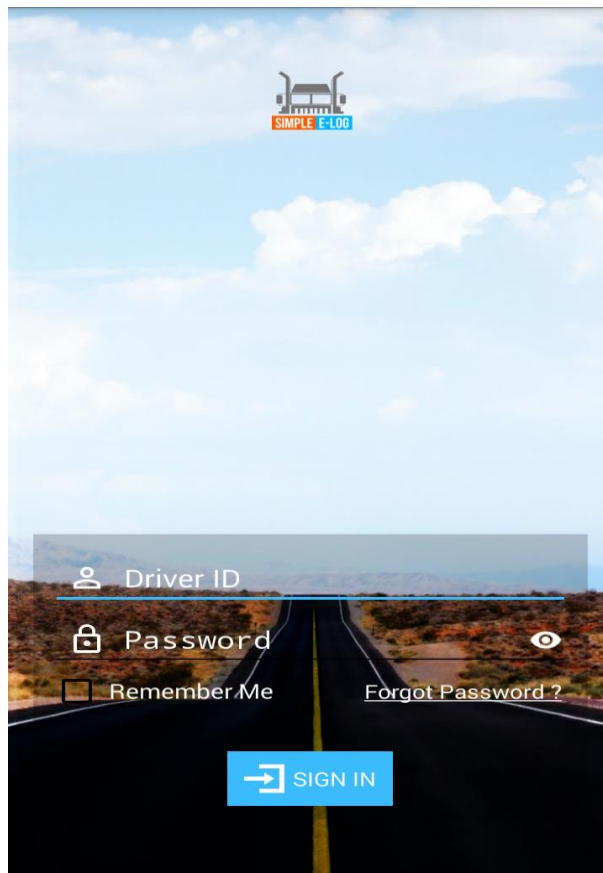
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1 Login Credentials

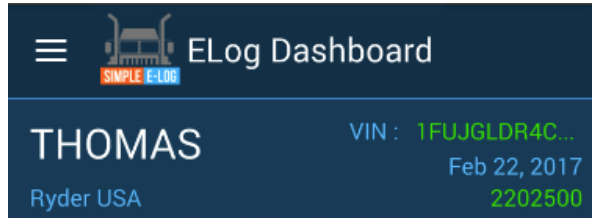
1.1 Enter Login Credentials

► How to enter Login Credentials

1. Enter your user id against .
2. Enter the password against . The entered password will not be displayed.
3. To display the entered password, click on .
4. Check the **Remember Me** check box, to automatically display the password the next time you login.
5. Click on **Login** button to login into the ELog app.



6. If the ELog app does not connect automatically, check if the mobile data is enabled.
7. Prompt will be displayed to manually disable the mobile data.
8. Once you have successfully logged in, the VIN number and ELog device name is displayed in green color text.

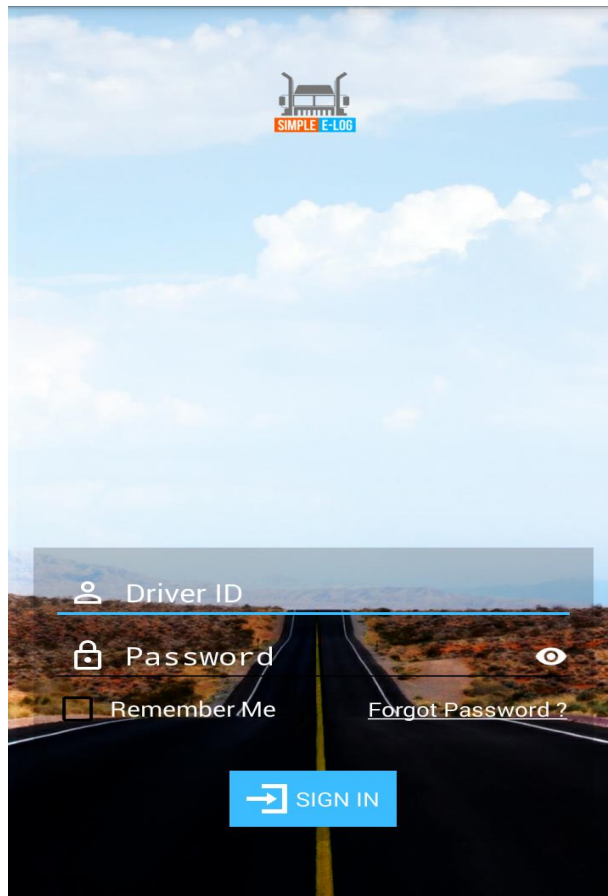


Only after successfully logging in, the **Duty of Status** is displayed

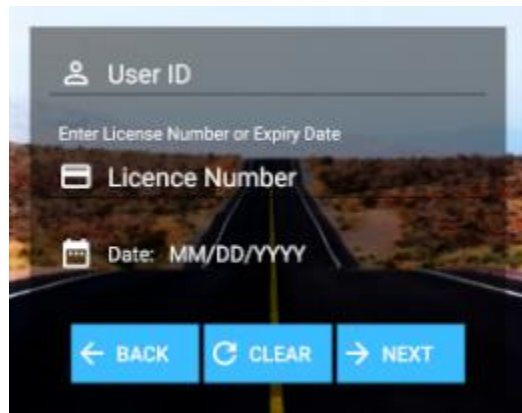
1.2 Forgot Password?

► [How to Generate New Password](#)

1. Click on **Forgot Password?** link to generate a new password.

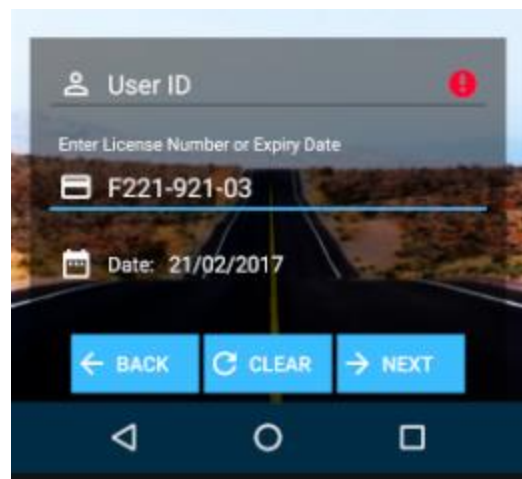


2. Procedure to generate new password. Fill the user id, license number or expiry date and click next.



A screenshot of a mobile application interface for generating a new password. The background is a road stretching into the distance. The form consists of three input fields: 'User ID' with a person icon, 'Licence Number' with a document icon, and 'Date: MM/DD/YYYY' with a calendar icon. Below the fields are three blue buttons: 'BACK' with a left arrow, 'CLEAR' with a circular arrow, and 'NEXT' with a right arrow.

3. License number or expiry date is correct, then it will ask for new password and confirm password.



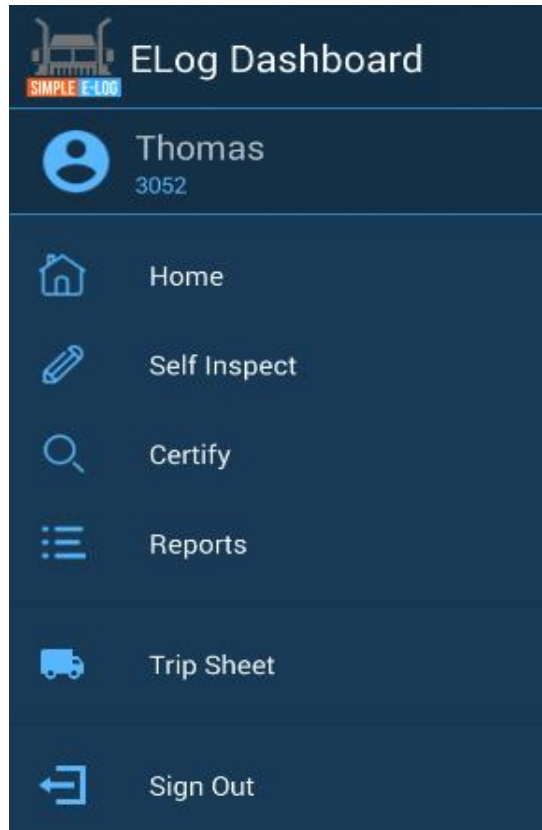
A screenshot of the same mobile application interface, now filled with data. The 'Licence Number' field contains 'F221-921-03' and the 'Date' field contains '21/02/2017'. A red error icon is visible in the top right corner of the form area. The 'BACK', 'CLEAR', and 'NEXT' buttons are still present. The Android navigation bar is visible at the bottom of the screen.

4. Enter the new password and confirm password and then submit. Once you have submitted new password successfully, password will be updated and you can use the new password for login afterwards.

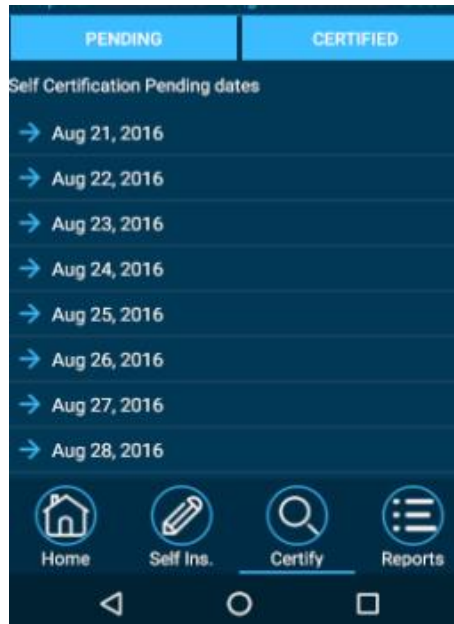
2 Menu Navigation

Choose anyone option in the dashboard to navigate to the respective screen

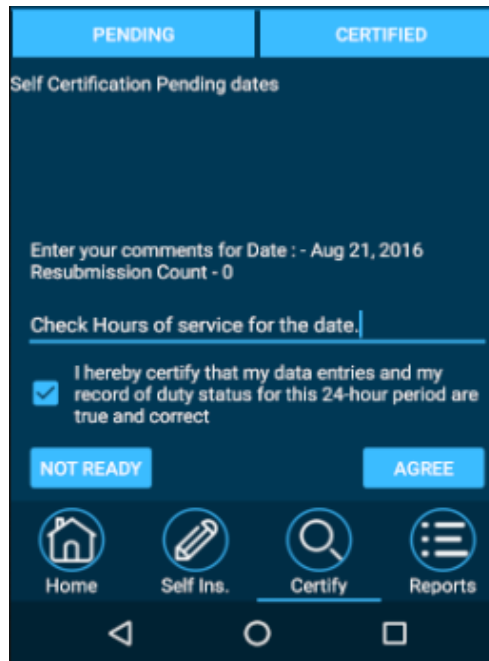
- **Home** – To select the Duty of Status and the Driving Mode. You can also view the number of hours driven per day and per week. The Hours of Service per day is displayed in graphical form.



- **Self Inspect** – Click on the Self Inspect option to view pending and certified records. While clicking 'PENDING' option, it will display date wise Pending self inspection records. Select the self inspection pending date and fill the comment's and submit by clicking **Agree** button. Once you have submitted successfully for the Selected date the record will move under certified records.



- **Certify** – Click on the 'Certify' option and select the from date, to date it will list the records for the selected date after that send the records to FMCSA through email along with comment's.



- **Reports** – By clicking Second tab it will display all hours of service records based on the date.

ELog Dashboard

THOMAS VIN: Not Available
 Feb 23, 2017
 Not in range
 Ryder USA
 Trip No: 3055 Origin: IN Destination NE

STATUS LOG CHANGE DRIVER UNIDENTIFIED

02/10/2017 Add Filter

Status	Hours	Date	Time
Sleeper Berth	01:00	02/10/2017	00:05
On Duty Not Driving	02:00	02/10/2017	01:05
Off Duty	02:24	02/10/2017	03:05
Off-Duty Hrs	12:59		
Sleeper Berth Hrs	01:00		
Driving Hrs	08:00		
On-duty not driving Hrs	02:00		
Total Hours	23:59		

Home Self Ins. Certify Reports

- **Trip Sheet** - Click on the 'Trip Sheet' option on the home page to view the list of trip/load sheets assigned for the user.

ELog Dashboard

Thomas
3052

- Home
- Self Inspect
- Certify
- Reports
- Trip Sheet
- Sign Out

1. Trip sheet list will display along with details of Load number, load date, source and destination.

Date	Load Number	Source	Dest
Feb 15, 2017	3055	IN	NE
Feb 15, 2017	3051	IN	KY
Jan 26, 2017	3052	KS	FL

2. Click on any of the trip sheet record, if exist trip is open should close the trip (Prompt will appear for confirmation).

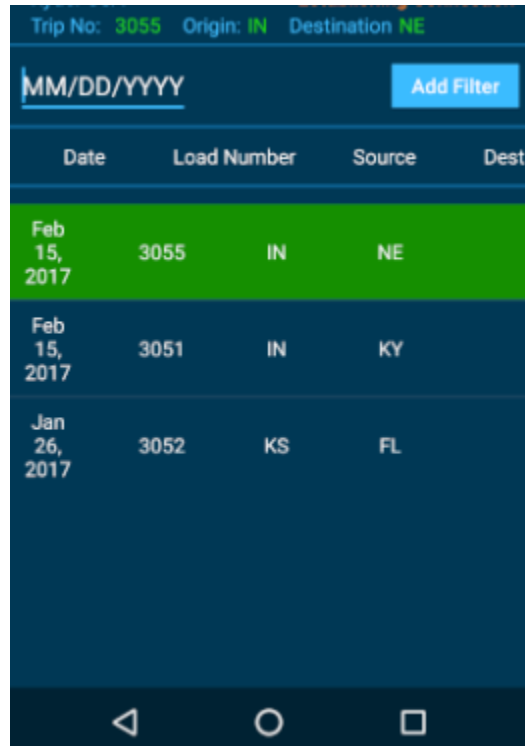
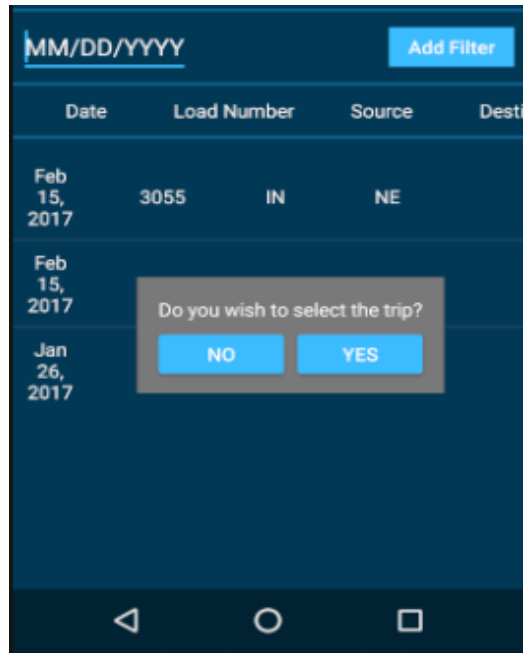
Trip No: 3055 Origin: IN Destination NE

Date	Load Number	Source	Dest
Feb 15, 2017	3055	IN	NE
Feb 15, 2017			
Jan 26, 2017			

Do you wish to Close the trip - 3055?

NO YES


3. Select the trip and continue to drive for the trip by clicking yes button. Once you have selected the trip that trip information will appear on above the Add Filter option.

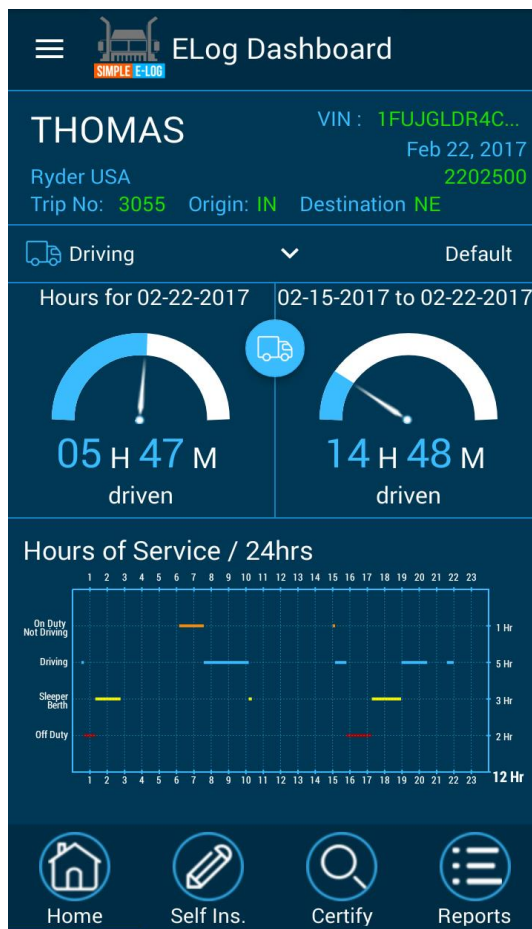


3 Driver Mode

3.1 Select Driver Mode - Default

► How to select Driver Mode - Default

1. In the ELog Dashboard screen, click on  to select the Driver mode.



2. In the **Driving Mode** dialog box, select **Default** for On Duty Driving.

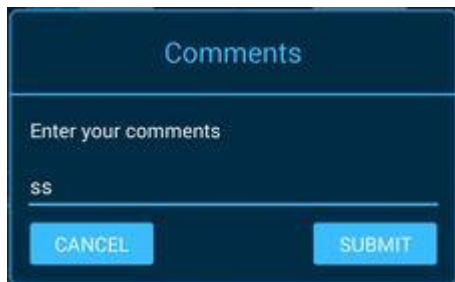


NOTE

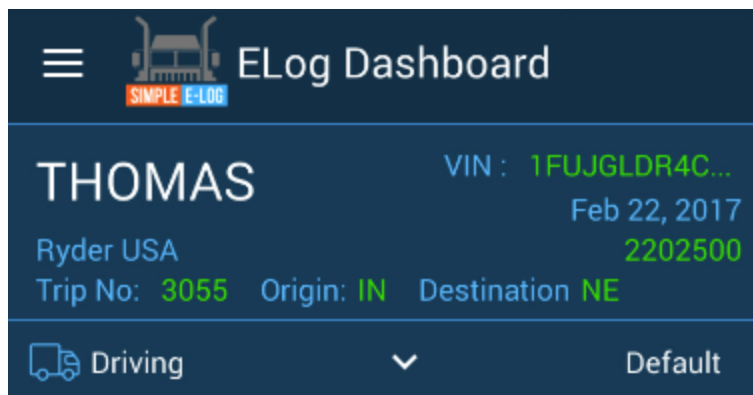
The following categories are available:

- Default** – Select for on duty driving
- Personal Use** – Select for personal use
- Yard Moves** – Select for yard shuttle service

3. Once the Driving Mode has been selected, the **Comments** dialog box appears.
4. Enter your comments below **Enter your comments** and click on **Submit** button to record your comments.
5. If you do not want to record your comments, click on **Cancel** button.



6. The selected Driver mode is displayed on the ELog Dashboard.



NOTE

If you select **Default**, the **Duty of Status** dialog box is enabled. You can choose an appropriate option based on the driving situation.

► How to select Duty of Status

7. If the Driving Mode is **Default**, the **Duty of Status** dialog box appears.



7. Click on the appropriate Duty of Status.
8. The selected Duty of Status is displayed on the ELog Dashboard.

3.2 Select Driver Mode – Personal Use

► How to select Driver Mode – Personal Use

1. In the ELog Dashboard screen, click on  to select the Driver mode.



2. In the **Driving Mode** dialog box, select **Personal Use** for personal use driving.

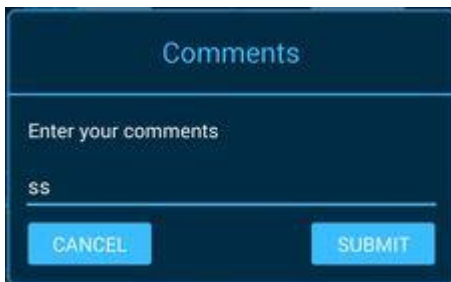


Driving Mode

Please choose category

- Default
- Personal Use
- Yard Moves

3. Once the Driving Mode has been selected, the **Comments** dialog box appears.
4. Enter your comments below **Enter your comments** and click on **Submit** button to record your comments.
5. If you do not want to record your comments, click on **Cancel** button.



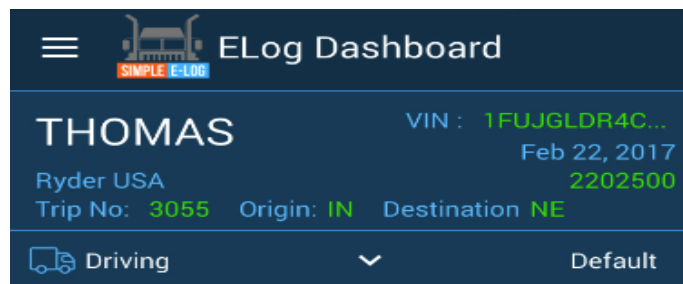
Comments

Enter your comments

SS

CANCEL SUBMIT

6. The selected Driver mode is displayed on the ELog Dashboard.



≡ SIMPLE E-LOG ELog Dashboard

THOMAS VIN : 1FUJGLDR4C...

Ryder USA Feb 22, 2017

Trip No: 3055 Origin: IN Destination NE

Driving ▼ Default




If you select **Personal Use**, the Duty of Status displays **Off Duty Driving** by default. This status remains until the Mode of Driving changes.

7. If you click to change the Duty of Status, a dialog box appears prompting you to first change the mode of Driving.



3.3 Select Driver Mode – Yard Moves

► How to select Driver Mode – Yard Moves

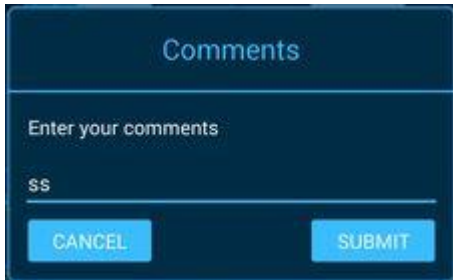
1. In the E-LOG Dashboard screen, click on  to select the Driver mode.



2. In the **Driving Mode** dialog box, select **Yard Moves** for Yard shuttle services.

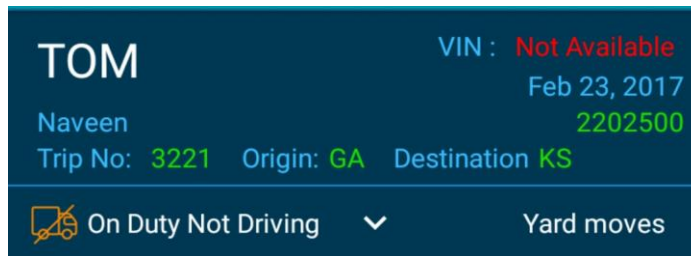


3. Once the Driving Mode has been selected, the **Comments** dialog box appears.
4. Enter your comments below **Enter your comments** and click on **Submit** button to record your comments.
5. If you do not want to record your comments, click on **Cancel** button.



The image shows a dark blue dialog box titled "Comments". Inside, there is a text input field with the placeholder text "Enter your comments" and a small "SS" icon. Below the input field are two buttons: "CANCEL" on the left and "SUBMIT" on the right.

6. The selected Driver mode is displayed on the ELog Dashboard.



The image shows a driver information card for "TOM". It includes the name "Naveen", "Trip No: 3221", "Origin: GA", "Destination: KS", "VIN: Not Available", and "Feb 23, 2017". The status is "On Duty Not Driving" with a dropdown arrow, and "Yard moves" is listed as the mode of driving.

NOTE If you select **Yard Moves**, the Duty of Status displays **On Duty Not Driving** by default. This status remains until the Mode of Driving changes.

7. If you click to change the Duty of Status, a dialog box appears prompting you to first change the mode of Driving.




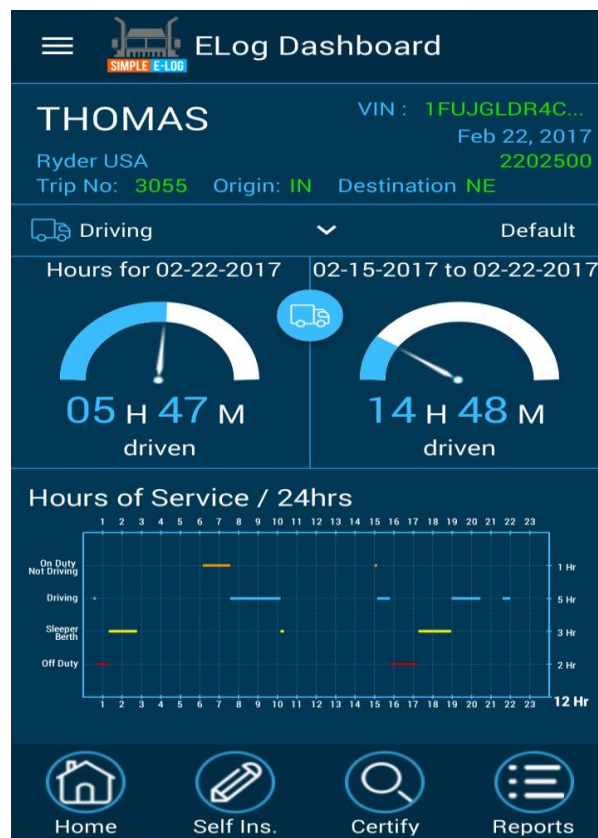
The image shows a dark blue dialog box titled "Duty of Status". Below the title, it displays the text "Please Change the mode of Driving" in red.

4 Self Inspect

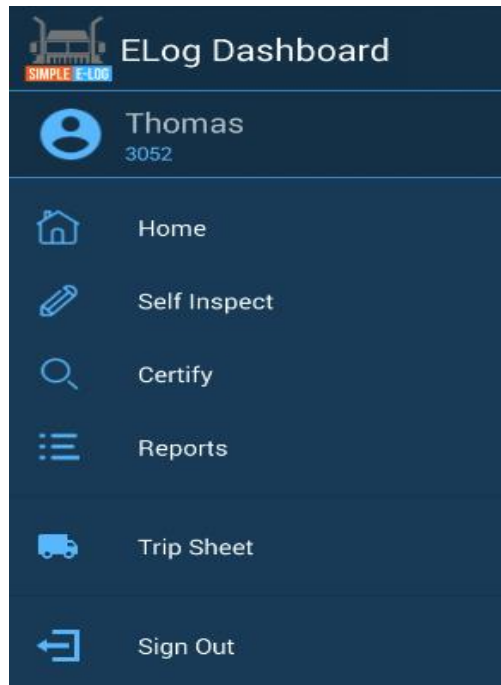
The SimpleELog app, allows the driver to self-inspect his cloaked in hours.



1. Click on the  icon at the bottom of the ELog dashboard to go to the Self Inspect screen.



2. Alternatively, you can directly select the Self Inspect option from the Menu Navigation screen.



4.1 Status Log

1. In the **Self Inspect** page, click on the **Status Log** tab to view the status log.
2. Enter the date for which you want to view the status in **MM/DD/YYYY** and click on **Add Filter** button.
3. The Status log for the mentioned date is displayed in detail.

THOMAS VIN : Not Available
 Feb 23, 2017
 Ryder USA Not in range
 Trip No: 3055 Origin: IN Destination NE

STATUS LOG CHANGE DRIVER UNIDENTIFIED

02/10/2017 Add Filter

Status	Hours	Date	Time
Sleeper Berth	01:00	02/10/2017	00:05
On Duty Not Driving	02:00	02/10/2017	01:05
Off Duty	02:24	02/10/2017	03:05
Off-Duty Hrs	12:59		
Sleeper Berth Hrs	01:00		
Driving Hrs	08:00		
On-duty not driving Hrs	02:00		
Total Hours	23:59		

Home Self Ins. Certify Reports

4.2 Change Driver

1. In the **Self Inspect** page, click on the **Change Driver** tab to change the service.
2. Select the record and choose any one of the co-driver for the trip, duty status and send request to assign duty status record for the driver.
3. Once request has been accepted by the co-driver, It will reflect in our duty of hours record's.

4.3 Unidentified

1. In the **Self Inspect** page, click on the **Unidentified** tab it will display all unidentified records with recorded date.
2. Select the record and assign the record to another co-driver for the trip.