



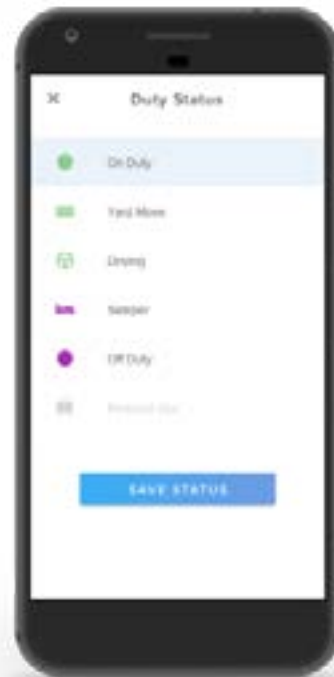
IMPORTANT

Per FMCSA 49 CFR Parts 385, 386, 390, and 395, this guide must be kept in the vehicle at all times.

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Introduction to UNIS Drive

UNIS Drive is an all inclusive app that offers drivers a variety of features such as logging of Hours of Service (HoS) through a federally compliant electronic logging device (ELD), conducting DVIR, and more. It communicates with our Trucking Management System to provide real time information of the driver's daily tasks.



Icon Glossary



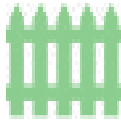
Driving



On Duty



Off Duty



Yard Move



Sleeper



Personal Use



Edit



Switch Driver



Truck Change



Insert Past Duty



Needs Attention



Bluetooth

Getting Started

Log In

1. Type in your Email and Password
2. Select “Login”

Co-Driver Log In

1. Select the co-driver bar
2. Type in the co-driver’s Username and Password
3. Select “Login”

Profile - Logout

1. Select the Profile tab at the bottom
2. You can view your information
3. Select “Logout”

Vehicle Setup: Connect to Bluetooth

1. Turn on your phone’s bluetooth
2. Select the bluetooth name that matches your vehicle number
3. The bluetooth icon should show up on the bluetooth device



Every Day Tasks

Changing Duty Status

1. Select the icon at the top
2. Change duty status

Changing Trucks

1. Select the truck bar
2. Select “Disconnect”
3. Search your truck
4. Select the bluetooth name that matches your vehicle number

Record Log: Day View

1. Select Today’s Log in the “Logs” section
2. Use the “+” to add a new record for the day if necessary
3. To see details of the log, select the “Details” tab at the top

Record Log: Detail View

1. Select Today’s Log in the “Logs” section
2. Select a time frame in the log
3. Use the “+” to add a new record for the day if necessary



Needs Attn: Certify Logs

1. Select the “Needs Attention” icon at the top right
2. Select “Certify Logs”
3. Select the Log you would like to certify
4. Select “Agree” to certify the log

Needs Attn: Carrier Edits

1. Select the “Needs Attention” icon at the top right
2. Select “Carrier Edits”
3. Select the carrier edits that you would like to accept
4. Select “Agree” to accept the carrier edits

Needs Attn: Unidentified Logs

1. Select the “Needs Attention” icon at the top right
2. Select “Unidentified Logs”
3. Select the unidentified logs that you would like to claim
4. Select the correct Duty Status
5. Select “Claim”

Roadside Inspection

1. Select the Roadside Inspection Icon
2. Add notes if necessary
3. Choose data transfer option

