

ELD Instruction Guidebook

FleetHunt Technologies | <u>www.fleethunt.ca</u> | +1 888-448-4868 625 Marion Street, Winnipeg, Manitoba, R2J 0B6

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Downloading the App and Logging in

1. Download the app from the Google Play Store



2. Enter your email/ username and password assigned to you by your Fleet Administrator



nori@fleethunt.ca	
assword	
••••••	
	Forgot Password?
Login	to my account

Connecting your App with the ELD

Please ensure that your device Bluetooth is turned on

Your FleetHunt ELD App will automatically connect with your vehicle's ELD using Bluetooth.

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Home	HOS Inspec	tion Docun	nent More

If the ELD icon doesn't turn blue after 20 seconds automatically, follow the steps mentioned below for a establishing a manual Bluetooth connection:

1. Select the ELD icon to see a list of vehicles on your app. Select the vehicle which you want to drive.

←	Select Vehicle
ALL Vehicles	
FRIGHTLINER1 2017 Cascadia	
INTERNATIONAL3 2016 CV	
PETER04 2018 379	
VOLVO2 2018 VNL 780	

2. Upon selecting the vehicle, the Bluetooth connection will be established.

Recording your Hours of Service

1. Once your vehicle is in motion and goes above the speed of 8 km/h, your duty status will automatically be set to 'Driving'.



2. When your vehicle is at 0 Km/ H, the status will change to 'Stationary'.



3. To change the duty status manually, tap on the '**Driving'** prompt on screen. Select the appropriate duty status and enter the location and annotation while changing the duty status.

STATION	IARY Pet	erHarnoorCana	← Change Duty Status				
0.0	3 4:1	5:13:74:36:64 Omin 20sec	ل ۵FF	(Z ^Z) SB			
MPH	Drive Time	Idle Time	OFF DUTY	SLEEPER BERTH	ON DUTY		
			Location				
			Winnipeg,Manit	oba.	¢		
	10:59		Note chnaged				
			Enable Pe Driving will	ersonal Conveyanc I be recorded as Off D	e uty		
				Submit			

 If the vehicle remains stationary for five minutes, a pop-up window will appear if you would like to change your duty status. To update the duty status, select 'Update Status'. To remain in driving status, select 'Continue Driving'. If nothing is selected, your duty status will automatically be changed to 'ON Duty'.

STATIONARY	VEHICLE NAME
5	DO
ST	EC
Do you wan	t to continue
driving or upo	date your duty
stat	tus?
Continue Driving	Update Status

Roadside Inspection

1. Tap on the inspection menu icon on the main screen

FH	Dashboard		Dashboard	
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TODAY	lonth			
M 1 2 3 4	0 ¥No Inspection 5 6 7 8 9 10 11 №	123456	7 8 9 10 11 M	
SB	OFF			
DR 11 11 11 11 11 11 11 11 11 11 11 11 11				
LAST 14 DA	AYS			
Mon © 24:00	Jun. 29) XNo Inspection		()	
Sun. J © 24:00	un. 28) XNo Inspection		()	
Sat. Ju	un. 27 XNo Inspection		()	
Home	HOS Inspec	tion Docum	ent More	

2. To let an officer, inspect your logs directly from your device. Select 'Begin Inspection'

		←			Log	s		Send	Print
	🚺 ELD			DRIVER'S DAILY LOG USA Property 70 hour / 8 day				27-Jun-20	
	Drive	r	Matt Jones		Co	Drivers			
	Vehic	les			As	sets			
	Dista	nce	0 Miles		Ca	rrier			
	Main	Office							
	Ship	ing Docs							
								R	ecap
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	OFF	11.11.11.	1 11 11 11 11 11 1	<u>, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,</u>	1 11 11 11	1 11 11 11 11 1	16.00	3/2	3 9.50
	DR	11, 11, 11,	<u>1111111111111111111111111111111111111</u>	1,11,11,11,11,11,11,11	ti di di di	111111111	100.0C	3/2	3 9.50
	ON	ale di di la			1.11.11.11	0.11.01.01.01.01.01.01.01.01.01.01.01.01		57 3/23 9.50	
H Inspection (C)								3/2	3 9.50
to ELD	#	STATUS	START ()	DURATION	LOCATIO	N	NOTES	Total Hours Last 7 Days	s Last 7 Days
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	2	SB	16:00	01 h 00m		1	fnfjf	Hrs Ava	2.50
	3	DR	17:01	00 h 00m				Hrs Wo	rked Today
Review logs for previous 8 days +	4	ON	17:01	00 h 00m				00000000	0
	5	ON	17:01	00 h 03m					
fodav	6	ON	17:04	00 h 00m					
	7	ON	17:04	00 h 01m					
	8	ON	17:05	00 h 00m					
	9	ON	17:05	00 h 01m					
The ID with the second second leave design of the test of the	10	ON	17:07	00 h 00m					
Tap Begin inspection and hand your device to the	11	ON	17:07	00 h 01m					
officer	12	ON	17:08	00 h 01m					
	13	ON	17:09	00 h 01m					
	14	ON	17:10	00 h 00m					
	15	ON	17:11	00 h 00m					
	16	ON	17:11	06 h 49m		1	xbxj		
	l cert	ify that thes	e entries are true	and correct.		Driver Sig	nature		

3. To send ELD output files to the DOT via email or web service, tap 'Send Output File'



4. To email or fax a copy of your logs to an officer, select 'Send Logs' option

	← Send Logs And Inspections			
	Email Fa			
Send logs for previous 8 days +	Email 8 Logs & Inspection			
today	RECIPIENT EMAIL			
	email@website.com			
SEND LOGS	Send			

Certifying your Logs

1. Click on the date for which you would like to certify your logs. Select the 'Sign' option from the screen menu and press the 'Sign Log' button.

FH	Dashb	oard	
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Sun. Ju © 24:00	un. 28) ¥No Inspection		()
Sat. Ju © 00:00	In. 27) XNo Inspection		()
Home	HOS Inspec	tion Document	(i) More

2. Draw your signatures and press 'OK'. Press the 'Certify and Submit' button.

Log Form () Sign () Inspection	Log Form (1) Sign (1) Inspection
I certify theses entries are true and correct	I certify theses entries are true and correct
Sign Log	8
Signature	
Ô	Clear Signature
Cancel	
CERTIFY AND SUBMIT	

3. A popup window will appear asking you to confirm your submission, select '**Certified**'. Your Log Certification will be confirmed with a dialog box. Select '**OK**' to complete the process.

Log	Form 🕕	Sign 🕕	Inspection					
I certify theses entries are true and correct								
	Sign	Log						
Are you sure? After certifying this log, yor will not be able to edit this log Cancel								
CERTIFY AND SUBMIT								



Driver Vehicle Inspection Reports (DVIR)

1. Select a date from the main screen and go to the 'Inspection' tab.

FH	Dashboai	rd	(C) ELD
Ċ	OFF 18hr 9min	V 34:15:13	/olvoAmit 3:74:33:DB
(U) OFF	(zŽ) SB	DR	ON
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Tue. M © 00:00 M 1 2 3 4 orf BR HIJHHH N LAST 14 DA	ionth *No Inspection 5 6 7 8 0 10 11 N 1 2		9 10 11 M 18:38 11 1 1 1 18:38 10:30 11 1 1 1 10:30 10:30
Mon. J © 24:00 Sun. Ju © 24:00	Iun. 29 XNo Inspection un. 28 XNo Inspection un. 27		0
© 00:00	XNo Inspection	n Document	() More

2. Select '**Create**' to fill in the details of your inspection. After completing the 'General' inspection form, tap on the 'next' button on screen to navigate to '**Defects**' form.

Log Form () Sign () Inspection	← New Inspection
	General Defects Sign
	Vehicle
	T-799
	Trailers
	trailer33
	INSPECTION TYPE
	Pre-Trip ~
	ODOMETER
	235461
Create New Inspection	ADDRESS
Create	Winnipeg, Manitoba 🍥



3. After completing the 'General' and 'Defects' forms, use the 'Next' button to go to the 'Sign' menu. A pop-up signature pad will appear. After signing, press 'OK' and then press the 'Submit' button to complete the process.

←		New Inspection	ı
Ge	eneral	Defects	Sign
Drive	er Signatur	3	
		Signature	
	Car	icel	Ok
Pr	ev		Submit

General Defects Sign Driver Signature	General Defects Sign Driver Signature
Driver Signature	Driver Signature

Prev	Submit

Troubleshooting ELD Connection Issues

 Tap on the (ELD Icon) on the top right corner of your home screen. If there is a currently selected vehicle, select 'Leave Vehicle'. Then reselect the vehicle you are trying to connect with. If a pairing request dialog appears on screen or in a system tray, select the option to pair with the ELD. If the app still doesn't connect with the ELD, then close the dialog box and follow to step 2.

	← Select Vehicle
Dashboard	ALL Vehicles
	FRIGHTLINER1 2017 Cascadia
TODAY	INTERNATIONAL3 2016 CV
Sat. May 09 ⊙ 01:27 ¥No Inspection M 1 2 3 4 5 6 7 8 91011N 1 2 3 4 5 6 7 8 91011M	PETER04 2018 379
OFF Industrial and an and an and and and and and and a	VOLVO2 2018 VNL 780

2. Tap on the ELD icon on the top right corner of your screen. If there's a currently selected vehicle then select 'Leave vehicle'. Go to your device's Bluetooth settings and reset the Bluetooth connection by turning it off and then turning it back on. Now, reselect the vehicle you want to connect to. The connection dialog box should appear and connect the ELD to your app. If this step doesn't resolve the connection issue, then follow step 3.

< Connections	Q	← Select Vehicle
Wi-Fi Connect to Wi-Fi networks.		ALL Vehicles FRIGHTLINER1 2017 Cascadia
Bluetooth ^{On}		INTERNATIONAL3 2016 CV
NFC and payment		PETER04 2018 379
On		VOLVO2 2018 VNL 780

 Unplug the ELD device safely from your vehicle and wait for 10 seconds before plugging the device again. Reboot your phone or tablet before attempting to establish a connection with the ELD device. Once, the lights on the device are blinking, try to reconnect with the ELD with steps mentioned in point 1.

ELD Malfunctions

How to Identify if the ELD is Malfunctioning

The LED lights on the ELD device will serve as indicators to identify any possible malfunctions.

1. Amber Light – Cellular Network

- A blinking Amber light represents a good cellular network.
- The Amber Light will be **OFF** when the ELD device is **not connected to a cellular network**.

2. Green Light – GPS Connection

- A blinking Green light indicates a successful connection with the GPS satellite.
- A solid Green light will appear when the device is searching for a GPS satellite connection.

3. Blue Light – Bluetooth Connection

- Blinking Blue Light represents a successful Bluetooth Connection.
- The Blue Light will be **OFF** when the ELD Device has not established a Bluetooth Connection.

LED Definition

BASE UNIT	LED	Description	Status
	Cellular <mark>(Amber)</mark>	Searching for Cellular Network	LED OFF
		Cellular Carrier Lock	Blinking
	CDC (Comp)	Searching for satellite	Solid
	GPS (Green)	GPS Lock	Blinking

In case of a malfunction

A Driver must do the following:

(1) Contact FleetHunt ELD support at 888-448-4868 or support@fleethunt.ca for troubleshooting the issue.

(2) Note the malfunction of the ELD and provide written notice of the malfunction to the motor carrier within 24 hours.

(3) If the ELD records are not retrievable from the ELD, reconstruct the record of duty status for the current 24-hour period and the previous 7 consecutive days.

(4) Manually prepare a record of duty status until the ELD is serviced and no longer malfunctioning.

The Motor Carrier should do the following:

If a motor carrier receives or discovers information concerning the malfunction of an ELD, the motor carrier must take actions to correct the malfunction of the ELD within 8 days of discovery of the condition or a driver's notification to the motor carrier, whichever occurs first.

The ELD provider, i.e. FleetHunt should do the following:

Send a new ELD device upon notification from the carrier